



Grisham Master Teacher Award and Alumni Association Teaching Excellence Awards Application Cover Page

Due date: **October 16, 2015**. Late applications will not be accepted.

- Grisham Master Teacher Award
- Alumni Association Early Career Undergraduate Teaching Excellence Award
- Alumni Association Graduate Teaching Excellence Award

Nominee: _____ Title: _____

Department: _____ Phone: _____

Nominator: _____ Email: _____

Please submit all documents as a single PDF file. Documents prepared by the nominee must be in 12-point Times font or similar.

- Nomination letter from a colleague, department head, dean, student, MSU graduate, or other professional associate.
- Exactly two letters of support from faculty and/or administrative colleagues or superiors.
- Exactly three letters of support from former students, **at least two of which must be from students who have graduated within the last five years.**
- Teaching Vita (**not to exceed 5 pages**): Include those parts of a general vita that would pertain specifically to teaching, such as courses taught and developed, research and scholarship in teaching, and teaching awards.
- Nominee's statement of educational/teaching philosophy (**not to exceed 2 pages**).
- Description and evidence of teaching methods and assessment of student learning (**not to exceed 10 pages**).
- Three current course syllabi.
- Summary of student evaluations in courses taught **over the past five years if applying for the Grisham award and 3-5 years if applying for one of the Alumni awards.** Include copies of official statistical summaries for all courses taught and evaluated, AND prepare a 1-2 page summary table listing the means for each official University evaluation question for each semester of each course taught and evaluated, noting course number, title or abbreviated title, and semester and year. **Do NOT include individual student response sheets.**
- My teaching can be observed in the (check one): ___ Fall Semester, ___ Spring Semester, or ___ Both Semesters
- The application packet that I am submitting is suitable for display in Special Collections at Mitchell Memorial Library.

I agree to be observed in an actual class setting and have UIIC members view the video of my teaching. I understand that if selected as a Grisham Master Teacher, I may be expected to conduct a limited number of workshops and/or other instructional improvement activities in return for this honor and to share my expertise with others.

Signature: _____

Nominee

Date: _____