

Associate Deans Council
July 11, 2012
Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Jeremy Baham, Donny Banerjee, Royce Bowden, Lori Bruce, Linda Buehler, Tim Chamblee, Karen Coats, Robert Cooper, Diane Daniels, Walter Diehl, Becky Gardner, Julia Hodges, Rick Kaminski, Dinette Karriem, Scott Maynard, John Poros (for David Lewis), Mike Rackley, Lynn Reinschmiedt, Kevin Rogers, James Scheiner, Steve Taylor, Walter Taylor, Rick Travis.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

James Scheiner made the motion and Walter Diehl seconded to approve the minutes of June 13, 2012. The motion was approved unanimously with one noted correction.

2. Announcements.

- Peter Ryan introduced new members Rick Travis, Interim Associate Dean, Arts & Sciences; Steve Taylor, Interim Director for Center for Distance Education; Linda Buehler, Co-Interim Registrar, and Lynn Reinschmiedt, Co-Interim Registrar; and John Poros who was representing the College of Architecture, Art & Design.
- Peter Ryan reported on the email that was sent to Associate Deans from the Provost and Executive Vice President Jerry Gilbert, which included the draft of the approved P & T document from Faculty Senate. The Provost has asked that Associate Deans review the document and send comments to their college Dean. The recommendations will be presented back to the Faculty Senate Executive Committee.
- Peter Ryan expressed his thanks to all for the support and efforts over the last 12 months that contributed to the preparation and success of MSU's participation in the Smithsonian Folklife Festival in Washington, DC from June 28 – July 8. This year's festival celebrated the 150th Anniversary of the Morrill Act which created land-grant institutions. The EcoCar tent received the most damage from a storm during the first week, but tents were replaced and displays quickly recovered with only a one day closing of the festival. The MSU exhibits received great response and interaction from the public. The hands-on activities were a great success and valuable exposure for the university.

3. Chair's Report. None

4. AOPs

Proposed AOP for Graduate Student Grievances.

- Karen Coats presented the revised draft to the council with the added definition of a grievance and other suggested edits from the last Associate Deans Council meeting. The policy has been reviewed by the Dean of Students and General Counsel.
- There was further discussion and suggestions to address concerns under Policy/Procedure regarding the timeline to address an academic grievance, and submission of report.
- There was unanimous approval from the committee for the new amendments. Karen Coats will revise the draft and forward to Peter Ryan. The proposed policy will be forwarded to the Deans Council for further consideration.

5. New Business. None

The meeting was adjourned at 2:15 p.m.