

Associate Deans Council
February 27, 2013
Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Donny Banerjee, Ray Berryhill, Thomas Bourgeois, Royce Bowden, Lori Bruce, Tim Chamblee, Karen Coats, Robert Cooper, Diane Daniels, John Dickerson, Walter Diehl, Randy Follett, Nancy Fultz, Becky Gardner, Mitzy Johnson, David Lewis, Patricia Matthes, Scott Maynard, Linda Morse, Ian Munn, Gail Peyton, Kevin Rogers, Steve Taylor, Walter Taylor, Rick Travis.

Guest: Eddie Mac Huddleston

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

David Lewis made the motion and Randy Follett seconded the motion to approve the minutes of February 13, 2013. The motion was approved unanimously with one minor edit.

2. Announcements.

- Donny Banerjee introduced guest, Eddie Mac Huddleston who will serve as the Student Association Attorney General for 2013-2014.
- Peter Ryan expressed thanks to the College of Arts and Sciences and the Academic Advising Center for hosting Academic Insight over the past weekend. He stated that Wes Ammon and team did a good job of explaining the value of an undeclared major to students and parents.
- Peter Ryan thanked Kevin Rogers and Rick Travis for the work on the Bachelor of Applied Technology (BAT) degree program that was approved by IHL board. This degree will allow the upper level training for technical credits and management level.
- Peter Ryan reported on the Blackboard Learn training and noted that anyone teaching a maymester course should enroll in the instructional sessions that will be offered after spring break.
- Peter Ryan reminded all of the scheduled fire drills in buildings across campus during March and April, 2013.
- There will be a new faculty program to be held on Friday, March 7 at 2:00 p.m. in the Grisham Room, Library. Cody Coyne will lead the program on MSU Promotion and Tenure.
- The MSU 135th birthday celebration will be held on Thursday, February 28 in the Junction.
- Scott Maynard provided an interview schedule for the Executive Director of Distance Education candidates to be held on March 4, 6, and 7, 2013. Each candidate will meet with Associate Deans at 8:30 a. m. followed by an open session at 9:30a.m. at the Student Union.
- Tim Chamblee reported that the fourth announcement will be sent out for the National Survey of Student Engagement (NSSE) today, February 27. He noted that the response rate is behind last year and asked that freshman and seniors be encouraged to respond to the survey.
- Tim Chamblee reported that results will be sent with the feedback from the IE committee on the last assessment reports.
- Linda Morse reported that Kenyan Ambassador Odembo will visit MSU on Monday, March 4 to participate in a ceremonial tree planting in memory of Wangari Maathai, author of “Unbowed”, the Maroon Edition 2012 book selection.
- Linda Morse expressed thanks to the Forestry department for help last week with the planting of approximately 3800 trees at the MSU golf course. The goal for the Maroon Edition project is to plant over 7000 trees over the next few weeks to help with the improvement of the course. The volunteers were given a short orientation on tree planting by crew leaders from the College of Forest Resources.
- John Dickerson stated that February 28 will be the first deadline to apply for May 2013graduation. He noted that the application fee will increase after each deadline.

3. Chair's Report -None.

4. AOP/OP

- **AOP 10.02 Academic Administrators and Directors**

After discussion, the policy was approved with minor edits to be forwarded to the Deans Council for further consideration.

- **AOP 13.14 Grade Appeal and Academic Review**

After discussion, Peter Ryan will get clarification from general counsel to address the question from Thomas Bourgeois on admissible evidence. Dr. Ryan will inform the Associate Deans Council of legal advice for approval to move the policy forward to the Deans Council for further consideration.

5. New Business. None

The meeting was adjourned 2:22 p.m.