

Associate Deans Council
October 23, 2013
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Wes Ammon, Ray Berryhill, Phil Bonfanti, Royce Bowden, Rita Burrell, Tim Chamblee, Karen Coats, Robert Cooper, Diane Daniels, John Dickerson, Walter Diehl, Becky Gardner, Julia Hodges, Eddie Mac Huddleston, Rene Hunt, Dinetta Karriem, Beth Miller, Elton Moore, Linda Morse, James Orr, Julia Porter, Kevin Rogers, Steve Taylor, Rick Travis, Scott Willard.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Kevin Rogers made the motion and Elton Moore seconded to approve the minutes of September 25, 2013. The motion was approved unanimously.

2. Announcements.

- Peter Ryan asked for a moment of silence in respect for Dr. Dwight Hare, professor in the College of Education, who passed away at his home on Monday.
- Fall Break will be on Thursday, October 24 and Friday, October 25.
- Peter Ryan reminded all of the salary compression adjustments for full professors. He stated that employment action forms will need to be completed by department heads in order to reflect payment in January, 2014.
- The Center for Teaching and Learning and the Center for Distance Education will co-host a presentation by Dr. Rachel Thompson of the University of Alabama on November 1 at 2:00 p.m. in the Grisham Room, Library. Registration is available on the CTL webpage.
- Peter Ryan discussed the email that was sent out with the official notice of the university closing at noon on Thursday, October 24 to accommodate traffic, parking, etc. for the Thursday night football game on campus.
- Peter Ryan congratulated Royce Bowden on his new position of Dean of Engineering at Wichita State University, effective January 2014. He expressed appreciation for Dr. Bowden's work and service of 27 years at MSU.
- Robert Cooper provided flyers with information about the upcoming Human-Animal Bond Lecture Series to be held at the Wise Center on October 28 – November 1 and invited all to attend. The event is free and open to the public. The keynote speaker will be Helen Thayer on Thursday, October 31 in the CVM Wise Center Auditorium.
- Peter Ryan stated that he and Julia Hodges attended the Mississippi Association of Colleges and Universities (MAC) conference at Hinds Community College in Raymond, MS. MSU was the recipient of the Halbrook Award for the 2nd year in a row which acknowledges the highest number of graduating female athletes.
- Karen Coats reminded all about the 3 Minute Thesis Competition to be held on November 5, 6, and 7, 2013. She stated that the deadline has been extended through Friday, October 25 and asked for assistance to encourage more to participate.
- Julia Porter reported on the Clinical Exercise Physiology program that has been approved for MSU Meridian campus.
- Peter Ryan mentioned that the four SEC ALDP fellows from MSU (Julia Porter, Mike Phillips, Jason Lueg, and Lynn Cossman) attended the workshop held at the University of Georgia in Athens on October 14 – 16, 2013.
- Elton Moore reported that the Dean of Education continues to work with the consolidation of Starkville and Oktibbeha County schools.
- John Dickerson reported on the upcoming community college curriculum alignment meeting at Hinds Community College.

- Beth Miller announced the panel discussion on November 1 during Academic Integrity Week in the Robert and Freda Harrison Auditorium, Giles Hall.
- Wes Ammon reported that the UAAC have already started advising and have seen around 400 students.
- Phil Bonfanti reported on the 2014 orientation schedule. He noted that Lee Hall will be available again which provides more space in Bettersworth Auditorium. There will be six sessions over a three week period with two day sessions (Monday and Tuesday), a break on Wednesdays, and another two day sessions on Thursday and Friday. There will be no Saturday sessions. The Academic meetings will be moved from 7:30 to 4:30 p.m. and social time at night time. The registration session on the second day will begin at 10:45 to allow more time for scheduling.
- James Orr provided a schedule of Academic Integrity Week to be held Monday, October 28 – Friday, November. 1. He discussed several programs during the week and encouraged all to engage in the week's activities.
- Ray Berryhill provided a flyer of the session during Academic Integrity Week on October 29 at the Templeton Athletic Academic Center.

3. Chair's Report – none

4. AOPs

AOP 13.22 Guidelines for Adjunct Faculty, Visiting Faculty, Visiting Scholar and Visiting Executive Appointments.

There was discussion of a prior concern regarding liability with respect to MSU adjunct faculty who are external to the university (or non-employee). After discussion, it was decided that Peter Ryan will contact General Counsel and Human Resources Management for clarification of liability and who keeps track of faculty appointments. The document with minor edits was approved to move forward to the Deans Council for further consideration.