

Associate Deans Council
March 11, 2015
Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Ray Berryhill, Ryan Colvin, Cody Coyne, Diane Daniels, John Dickerson, Nancy Fultz, Greg Hall, Julia Hodges, Ron McLaughlin, Pat Matthes, Ian Munn, Mike Rackley, Kevin Rogers, Steve Taylor, Rick Travis, James Warnock.

Peter Ryan called the meeting to order at 12:30 p.m. in 4004 Lee Hall.

1. Consideration of the minutes.

Kevin Rogers made the motion and Ron McLaughlin seconded to approve the minutes of February 11, 2015. The motion was approved unanimously.

2. Announcements.

- Peter Ryan announced the deadline submission date for the Irvin Atly Jefcoat Excellence in Advising Award. The nominations are to be submitted to Sylvia Byrd by Friday, March 20, 2015.
- The 2015 Schilling Special Teaching Proposals electronic proposals are due to Nancy Fultz by March 16, 2015. The Schilling proposals will be sent to colleges for ranking and then sent on to the Review Panel for the final decisions.

3. Chair's Report.

- Subcommittee to address compliance with IHL guidelines for intermediate courses:
Chair, Diane Daniels, Rick Travis, Mike Rackley, John Dickerson, and Wes Ammon.
Diane Daniels presented the report with handouts of data provided by Tim Chamblee from 2014 of students who required one, two, or three intermediate courses (Math, English, and Reading). The IHL guideline also requires any student enrolled in two or more intermediate courses to take an academic support course. The committee members are also looking at the logistics to see if the numbers will be a challenge with the Learning Skills labs to accommodate these students. The Registrar's Office has added information to the admission letters and the Mathematics and Statistics department will be sending letters to let students know about available remedial course options. Some options would be to take a course at a community college or to make arrangements to take the placement exam at MSU. There was also discussion if IHL would still require a support course if one of the two courses required has been taken at a community college before entering MSU and if the Accuplacer exam would meet the criteria at the end of the Math Plus summer program. Diane Daniels will seek clarification regarding the above questions and concerns. She will assess the anticipated numbers to ensure that adequate sections are available to accommodate the IHL requirement of the Reading and LSK (support) courses.

4. AOPs

- AOP 13.21 Faculty Released Time for Specified Committee Chair
After discussion, Peter Ryan will refer the concerns and issues discussed (faculty members not taking the allowed release time) to the Provost before moving the policy forward to the Deans Council.
- Peter Ryan gave an update on the AOP 34.01 Special Teaching Program which was reviewed at the last meeting. He will be meeting with Gary Jackson to discuss whether to retain the policy or move forward to change the policy from an AOP to an OP.

5. Other Business.

- James Warnock invited all to the Bagley College of Engineering Distinguished Lecture Series featuring Alex Epstein, author of "The Moral Case of Fossil Fuels" and Fossil Fuels Improve the

Planet. He will speak on March 18, 2015 at 3:00 p.m. in the Colvard Student Union with a question and answer session to follow.

- John Dickerson thanked the colleges for their efforts during the Academic Insight events and noted future meetings with each college for thoughts and feedback of interest and/or improvements for fall 2016.
- John Dickerson discussed the number of students registered for the Spring Preview Days to be held on March 23 and March 30 and the plans and interest for Spring 2016.
- Mike Rackley reported on the recent terror threat phishing attack at the university with several accounts compromised. He asked that students, faculty and staff be reminded that ITS will never ask for their ID or password.
- Mike Rackley reported on the Microsoft Enrollment for Education Solutions (EES) software licensing program for MSU students, faculty and staff. The Student Advantage and Teachers Advantage program will allow use of Microsoft Office for free on (up to five) personally- owned computers. If an employee or student leaves the university, they should uninstall the software since it would no longer be usable.

The meeting was adjourned at 1:25 p.m.