

Deans Council Minutes
December 14, 2015
1:30 PM
Presidents Conference Room, Lee Hall

In attendance: Julia Hodges, Richard Blackburn, Lori Bruce, Frances Coleman, John Dickerson, Greg Dunaway, Anastasia Elder, George Hopper, Jason Keith, Joan Lucas, Meghan Millea, Sharon Oswald, Mike Rackley, Peter Ryan, Mark Lawrence (for Kent Hoblet), Jim West, Tim Chamblee

Others present: Lynn Reinschmiedt, Judy Spencer, Amy Adkerson, Teresa Gammill (for David Shaw)

Minutes taken by: Lecrisha Nail

1. Upon a motion by Dr. George Hopper and second by Dr. Sharon Oswald, the minutes of the October 12, 2015 meeting were approved unanimously with no edits.
2. AOP 12.02
 - a. Reviewed and looked at for withdrawal
 - b. Electronic versus paper means the student is less likely to meet with advisor
 - c. Now proposing to move forward as electronic document
 - d. One thing considered is advocating the placement within each college a “withdrawal interventionist”
 - e. The document would direct them to a “withdrawal interventionist” if they opt to withdraw. How do we set it up? Who could serve in this role for each college?
 - f. Motion proposed to adopt the AOP as modified. Dr. Julia Hodges made the motion to accept and Dr. Lori Bruce second. All approved, no opposed.
 - g. John Dickerson mentioned that they looked at having the academic advisors serve in this role.
 - h. Dr. Hodges recommend that the colleges meet about this and come up with some ideas.
 - i. Dr. Bruce mentioned the online form and adding a place to put the name of their academic advisor.
3. Salary Compression
 - a. Spreadsheets went out last week and deans were to have their faculty fill out and turned in by last Friday, December 11th.
 - b. Approximately \$540,000 to allocate.
 - c. Same process as the past.
 - d. Susan Brooks can assist with any questions.
 - e. Raises go into effect January 1, but may not show up on checks until mid-February.
 - f. Dr. Hopper asked if the \$540,000 that is available for salary compression adjustments includes only E&G funds or all sources of funds. Dr. Hodges will check and confirm.
4. New classroom building
 - a. Finish date is supposed to be late April, but it looks to be later than that.
 - b. Not sure yet if classes can be held there in the fall.
5. New class scheduling guidelines
 - a. Classroom space has been an issue for a while now, but has become more difficult due to increased enrollment.
 - b. The standards set in the guidelines has to be followed closely in order for scheduling to work out.
 - c. Amy Adkerson mentioned that efficiency based criteria like maximum enrollment is critical.
 - d. Dr. Blackburn asked if getting faculty to teach on Friday is a major factor. Amy said that this is an issue.
 - e. Amy also mentioned that we need to look at offering undergraduate classes at night and more Friday classes.

- f. There is a need for more auditoriums. There is one large auditorium in the new classroom building that can be divided into two.
 - g. There is also a need for places for student groups to study at night. Many of the students are leaving things in a mess in the classroom buildings and auditoriums.
 - h. Dean Coleman mentioned that the library has guidelines established for group study rooms. She suggested that guidelines across campus should be consistent and concise.
6. Other
- a. Mike Rackley mentioned that schedule override testing will take place next Monday afternoon. ITS will be automatically locking doors to test the system.
 - b. Lori Bruce mentioned graduate programs are going to start using the CAPP to track programs of study. A small group study will take place this spring. Another project is graduate recruitment and enrollment. Using geo-names in different departments to market to certain students.
 - c. Jim West mentioned a listing of top architecture schools. MSU is currently 25 in the nation. There is a new \$20,000 endowment for an architecture student to travel to observe architecture and give a report. A winner will then be awarded.
 - d. John Dickerson reminded everyone about the large freshman class as it moves up will continue to present challenges. Registrar is trying to manage the recruitment by adhering to standards on ACT and GPAs.
 - e. Dr. Blackburn complimented Dr. Hopper speaking at Rotary Club today and presenting a positive message about MSU.
 - f. During commencement Dr. Patterson mentioned adding 8 additional scholarships.
 - g. New Steinway piano has been delivered to MSU. It will be placed in the new classroom building.
 - h. Jason Keith mentioned that the National Science Foundation ranked two departments at MSU in the top 40 and four additional in the top 100 on research expenditures. There were twenty-one engineering students from the university in Morocco and this number should double next semester. MSU coast classes will begin in spring 2016.
 - i. Judy Spencer mentioned the anti-bullying meeting that took place last week and that it went really well.

Meeting adjourned at 2:25 p.m.