

Deans Council Minutes
February 16 2009

Members present: Peter Rabideau, chairman; Hart Bailey, Sue Minchew (for Richard Blackbourn), Donna Clevinger, Frances Coleman, Jerry Gilbert, Kent Hoblet, George Hopper, Melissa Mixon, Linda Morse, Gary Myers, Lori Bruce (for Sarah Rajala), Lynne Richardson, and Jim West. Also present were: Mark Binkley, Julie Fulgham, Charles Guest, Mike Rackley Butch Stokes, Braxton Coombs and Jeffrey Slater.

1. Braxton Coombs (SA President) and Jeffrey Slater (SA Director of Academic Affairs) made a presentation regarding "Peer Tutoring and Teacher/Student Recognition" and the "Student and Teacher Recognition Program". The Student Association would like to get the support and help of the Deans Council in communicating to students how this program is available and will provide general academic advice. This is organized by college and currently there are 57 volunteers. The goal is to have a volunteer for each major. Jeremy Slater is the person to contact to provide volunteers in any academic area. A draft nomination form for Student and Teacher Recognition was circulated as this is the next program to be undertaken. (handouts)
2. Dr. Rabideau distributed copies of "Understanding the Supplemental Instruction (SI) Model". This is information from his former institution.
3. Julie Fulgham (Interim Director of the Office of Institutional Research) informed the Deans Council of a problem with scanning equipment in the processing of faculty evaluations. The problem has been corrected and a request has been made for the evaluation forms to be returned to the Institutional Research office. These should be back to the faculty this week.
4. Dr. Rabideau led a discussion concerning the Post Tenure Review policy. Dean Richardson proposed modifying the policy for teaching, research, and service to read "and/or" rather than "and". Dr. Rabideau pointed out this is a policy which is approved by the Board, not an on-campus Academic Operating Policy. Post tenure review should be consistent with Promotion and Tenure requirements; expectations should be as high.
5. Dr. Rabideau informed the Deans that they were receiving a memo regarding their annual performance reviews. The document titled "Guidelines for Dean's Performance Appraisal" (handout) is to be considered a guide, but not a checklist. It is not necessary to respond to each item on the list. Dr. Rabideau also stated that some deans would undergo the more thorough 3-year review this year. Following those reviews, Dr. Rabideau will meet with the faculty of each college to talk in general terms.
6. Budget: The President decided that we need to be more prudent on new hires. His highest priority is not to have layoffs and furloughs. There is no hiring freeze in faculty position vacancies and no hiring restrictions on

hiring department heads who are faculty. In order to meet the present budget cut, we have reduced the number of new faculty hires, but the plan is to increase the number of faculty if we increase enrollment.

7. Dr. Rabideau reported that the Provosts meet on Wednesday morning, February 18, and the IHL Board meets on Thursday. A big issue has been geographical regions for courses and programs.
8. Other Items:
 - Dr. Bailey stated that the Faculty Roundtable is scheduled for March 21 at the Enology Lab. Topic will be: "22,000 by 2015: Considerations for Reasonable and Sustainable Growth at MSU".
 - Dean Clevinger stated that the Meridian Riley Center received another award. She encouraged the Deans Council members to attend events there.
 - Dean Coleman stated that the Library Faculty went to Meridian campus and discussed ways to enhance their library service.
 - Registrar Stokes reported that the Registrar's Office:
 - a. is working on fall 2009 master schedule
 - b. will roll out degree audit system to the students on February 19.
 - c. Butch attended the Southern Association of Registrars meeting last week. MSU has sent more electronic transcripts than any other state.
 - Dean West reported that
 - a. since November, the Art Department has had 11 national juried exhibitions and 9 regional ones.
 - b. Brent Funderburk was chosen in the U.S. as the artist to do the artwork for the International Competition in Ballet.
 - c. The college has had two faculty awards and two student awards.
 - d. One art major has won a gold award for the second time in rock contest posters.
 - e. In student art competition state wide, this year there were 644 entries and 96 awards were given. MSU received 29 of those 96 awards.
 - Dean Myers reported that Arts and Sciences has their faculty workload form on line and it tabulates the workload of each faculty member. He also reported that the on-line giving opportunity is complete.
 - Dr. Morse reported that the exit survey will be launched soon. Students who register for graduation will have to fill it out.