

**Deans Council Minutes**  
**May 7, 2007**

Members present: Peter Rabideau, chairman; Richard Blackbourn, Frances Coleman, Jerry Gilbert, Danny Hollingsworth, George Hopper, Gary Myers (for Phil Oldham), Bill Person, Ruth Prescott, Glenn Steele, Lynn Reinschmiedt (for Vance Watson), Jim West, and Walter Diehl (for Jeanne Swafford). Also present were: Kirk Schulz, Laura Crittenden (for Mark Binkley), Butch Stokes, Julie Fulgham, Charles Guest, and Mike Rackley.

1. Julie Jordan (Project Manager for the MS State Community Action Team) gave an overview of a proposed web site which would make it easier for people outside the university to find information. She distributed a snapshot of the proposed front page and asked the members of Deans Council to visit this page and offer input on the web site design.
2. Academic Operating Policies:
  - AOP 11.05 - Shortened Format Courses in Intersession Terms -- This policy is updated to bring it in line with current practice. There was a motion to accept, no further discussion, and the policy was unanimously approved.
  - AOP 11.06 - Changes in Academic Major and College/School -- This changes the policy review from 5 years to 4 years. There was a motion to accept, no further discussion, and the policy was unanimously approved.
3. Vice President Schulz presented the following items:
  - Dr. Schulz distributed a draft of MSU Federal Appropriations Process through ORED, and led a discussion concerning the proposed procedure for the Fall. Please send any comments to Dr. Schulz.
  - Dr. Schulz distributed information concerning new faculty hires from FY04 to FY07 with partial startup funding provided by ORED. Deans should contact Dr. Schulz to let him know what is needed in the way of start-up.
  - Dr. Schulz reported that on July 1, he would begin processing of electronic travel grant requests for faculty. We are working on a method to have these be approved by the department head and dean before going to the Research office. We hope to implement this procedure on July 1.
  - Dr. Schulz distributed a draft of the ORED Strategic Planning Process. He wants a plan that fits under the FutureSTATE 2015, supports the same things

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in the President' plan, but is more measurable with the ORED. He asked the deans for their comments concerning this.

4. Budget:
  - Dr. Rabideau reported that we don't know what level of funding we will receive from IHL beyond the 5% salary adjustment.
  - The Board has not yet considered the question of tuition increases.
  - IHL wants to fund facilities similar to our Math Domain at all 8 IHL institutions. They are considering reimbursing the institutions that already have such facilities.
  
5. Other Items:
  - Walter Diehl reported that he is representing Jeanne Swafford today, but will officially begin attending Deans Council as Faculty Senate Vice President in July.
  - Jerry Gilbert reported that we have 965 students in Maymester as of this morning. Salary paperwork for Maymester teachers needs to be in our office on May 14.
  - Butch Stokes reported that his office appreciated the support for commencement. The largest graduation in the past has been 2107; this time we had 2102 graduates. Over 80% of the graduates marched.
  - Glenn Steele reported that Engineering recently honored several faculty fellows. Also, Robert Green will be named Fellow of the National Society of Professional Engineers.
  - Gary Myers will serve as Interim Dean upon the departure of Dean Philip Oldham.
  - George Hopper reported that their recent 10-year accreditation review and review of the BS in Forestry went very well. No final report yet, but the team comments were very positive.
  - Dan Hollingsworth reported that a business research conference with University of Alberta will be held on our campus next week and will bring lots of visitors to campus.
  - Richard Blackburn reported that (pending IHL approval), Dr. Elton Moore will be the Associate Dean. He currently is Director of the RRTC for Blindness and Low Vision. Dean Blackburn chairs the search for Dean of the Meridian Campus, and they have identified three people to be interviewed for that position.
  - Bill Person reported that the Graduate School will conduct workshops this summer to train graduate coordinators on using electronic admissions procedures. We have 107 doctoral graduates, to restore to SREB status. The next objective is to pursue the Carnegie Research I status.

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- Jim West reported that the Gulf Coast Community Design in Biloxi worked on approximately 75 houses since Katrina. Five of those were entered in and won awards in regional competition.