

Deans Council Minutes
December 3, 2007

Members present: Peter Rabideau, chairman; Richard Blackburn, Donna Clevinger, Frances Coleman, Jerry Gilbert, Kent Hoblet, George Hopper, Gary Myers, Al Rankins, Kevin Rogers (for Lynne Richardson), Glenn Steele, and Vance Watson. Also present were: Mark Binkley, Butch Stokes, Julie Fulgham, Mitzy Johnson and Mike Rackley.

1. Mitzy Johnson (Associate Director for Institutional Research) made a presentation concerning institutional effectiveness/assessment. She reviewed the forms to be used and the timeline for 2007-08. Mitzy will send the Academic Program Inventory (API) to the deans electronically and asked the deans to identify their contact person(s) for each entry. She will also share the power point presentation electronically.
2. FY09 Budget: Dr. Rabideau discussed the equity meeting at the IHL office that he attended for President Foglesong last week. There was talk about phasing in the implementation of the funding formula over a few years.
3. At the same meeting, Dr. Rabideau reported that a memo from the Governor's office was shared. This memo indicated that all state agencies are requested to prepare a FY09 budget with 2% and 5% cuts for FY08 budgets. Responses are due December 14. We hope this is just an exercise with no real budget cuts. We assume there will be more information coming.
4. Other Items:
 - Butch Stokes reported:
 1. Final grade reporting for fall is Noon December 14.
 2. For mid-term grades, we report grades and absences at the same time.
 3. We have a revised grade report for graduating students
 4. Getting grades turned in on time is very important. We will work on grades on Friday and Saturday.
 5. Financial Aid provides a "All F" list. There is now a way to report the reason for giving an F.
 6. Commencement ceremonies on campus Friday, December 14 at 7:00 and Saturday, December 15 at 10:00 AM. Dinner at 5:00 at the M-Club on Friday will include Saturday participants. Breakfast

gathering is scheduled for Saturday morning. December graduation only has eight students with 4.0 GPA.

- Gary Myers reported:
 1. The Christmas tree in the lobby of Allen Hall was a project of the A&S Student Advisory Council. Dr. Myers invited everyone to the lobby reception this afternoon from 3:00 to 5:00.
 2. Myers recently attended the SEC A&S Deans meeting, where they discussed instructional methods for teaching core courses.
- Donna Clevinger reported that all are invited to the Meridian campus graduation exercises scheduled at the Riley Center on December 14th at 11:00 AM.
- Glenn Steele reported that they recently had a Breakfast of Champions for the top ACT students from around the region. The speaker was Bobby Shackouls of Shackouls Honors College.
- Jerry Gilbert reported that there has been an inquiry about whether to carry over the tuition dividend. We will carry that over to the fall.
- Julie Fulgham said that in October, the Office of Institutional Research requested faculty publications for the profile. These are due January 18 and we will include this information in our five-year profile.
- Mike Rackley reported:
 1. The Recording Industrial Association of America advises that we have seven students who have allegedly illegally downloaded music. They will be given an opportunity to settle these claims on-line. There could be more students involved.
 2. We are in the process of trying to identify a new emergency notification vendor. Bids will be opened in January.
 3. We are in the long-term migration process from WebCT to Blackboard Vista. Maymester 2008 will be teaching exclusively using Blackboard Vista.