

Deans Council Minutes January 12, 2004

Members present: Peter Rabideau, chairman; Wayne Bennett, Frances Coleman, Sara Freedman, Jerry Gilbert, Bob Karr, Nick Nichols, Phil Oldham, Ruth Prescott, Nancy Reichert, Roy Ruby, Clay Taylor, John Thomson, Vance Watson, and Jim West. Also present were: Butch Stokes, Gary Pike, Charles Guest, and Mike Rackley.

1. Articulation Agreement between IHL and the Mississippi Community Colleges: Dr. Rabideau reported that he, Ruth Prescott, Butch Stokes, and others have been working on the articulation agreement between IHL and Mississippi community colleges. We want to be in a position to comply with these agreements. We must keep the agreement updated. Dr. Rabideau talked to Bill McHenry about this. Dr. McHenry will be leaving to take a system position in Oklahoma.
2. Continuing Education: Dr. Rabideau led a discussion concerning revenue sharing and the involvement of deans and department heads for courses offered through Continuing Education. Every course should be approved up-front by the college. Dr. Rabideau asked the deans for input into this and said that Ruth Prescott will develop a recommendation regarding the information received. This recommendation will be shared with the deans. There was discussion concerning extra pay for faculty who teach classes between 8:00 and 5:00.
3. Spring Budget Meetings: We will be scheduling these meetings soon. These meetings will include the President, Provost, Daniel Bryant and (where necessary) Vance Watson. The President suggested that deans might be able to bring additional people if needed. More clarification will follow. Gary Pike will provide the deans with necessary information.
4. Vice President for Research candidates: Draft interview schedules were distributed for three candidates. These schedules were modeled after previous visits. Thoughts of the Deans are welcome. All candidates have very impressive research records and are very strong candidates.
5. Update on classroom technology enhancements project: Mike Rackley distributed an update of classroom technology enhancement projects. Sixteen of twenty-three classrooms have been completed. The remaining seven will be operational a week from today. Banner upgrade is scheduled for the last weekend in January. Dr. Pike said SACS needs to know how these classrooms and enhancements are contributing to student learning.

6. Assessment Planning Forms: Dr. Pike said it is important for departments to fill out the form that is on the web, so that we can move ahead with preparation for SACS.
7. Grade Summary Reports: Dr. Pike asked if we should continue to prepare the distribution of grades and overall distribution. The Deans and Provost found it very helpful.
8. Serving students on on-line courses: We need to keep updated and accurate on our numbers, method of instruction, and method of delivery.
9. Other items:
 - Butch Stokes reported that final grades were turned in very timely - - the best ever reported.
 - Jerry Gilbert reported that he would like feedback from the deans concerning fall break. There was discussion concerning what students would like and how fall break affects lab based courses. Walter Diehl will poll the Faculty Senate Executive Committee and provide feedback.