

Deans Council Minutes
March 1, 2004

Members present: Peter Rabideau, chairman; Wayne Bennett, Frances Coleman, Lou Capella (for Sara Freedman), Jerry Gilbert, Bob Karr, Nick Nichols, Phil Oldham, Ruth Prescott, Walter Diehl (for Nancy Reichert), Roy Ruby, and Jane Greenwood (for Jim West). Also present were: Butch Stokes, Julie Fulgham (for Gary Pike), Charles Guest, Mike Rackley, Joe McGilberry, Bruce Crain, Teresa Bost, Jimmy Abraham, and Richard Heard.

1. AOP 12.20, Academic Forgiveness -- Associate Deans Council presents this for approval by Deans Council. This allows students to retake two courses with D and/or F. This will replace the other grade in calculating the GPA. This is similar to the policy used in the 90's. Dr. Ruby suggested rewording of the purpose of the policy to more accurately reflect the purpose. QPA should be corrected to read GPA. The original grade will remain on the transcript, but with a code showing that it is not figured into the GPA. There was a motion to accept, seconded, and all approved without opposition. Dr. Diehl will sign for Faculty Senate without going through their procedure again.
2. Overcost awards -- Teresa Bost and Bruce Crain led a discussion concerning overcost awards. Students who received e&g funding in scholarships should not receive more than cost of attendance. IHL says students should not exceed cost of attending school. This year, we have students overcost in the amount of \$150,000. The amount used as "cost to students" this year is \$12,729. We need to come into compliance with 2003-04 awards and need a future decision for handling. After much discussion, it was decided that the Associate Deans Council will be back in touch with Teresa Bost after talking to their deans.
3. Recruiting expenses for new faculty -- The Office of the Provost will match college contributions. In order to implement this, we need the approval of the deans. Dr. Rabideau said unless there is a very good reason, the departments should be limited to interviewing three candidates for positions.
4. Continuing Education revenue sharing guidelines -- Dr. McGilberry said we want to look at not only revenue generation, but distribution of that revenue and how it should be distributed back to colleges, departments, and schools. We want to provide incentives to faculty, departments, schools and colleges. He would like a committee to take a look at revenue distribution with regard to Continuing Education and that committee should be made up of three deans or designees, two department heads, Ruth Prescott, Joe McGilberry and Clay Taylor. Those suggested were Olinzock, Odham or Myers, Binkley,

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Spencer, and Leopold. Engineering and Architecture will get in touch with McGilberry concerning their suggested representatives.

5. Other Items:

- Registrar:
 - a) Butch Stokes stated that one new report has been added to their website -- "Missing Mid-Term Grade Report". This report can be run for a specific department. Mid-term grades for spring should be reported by March 8. We will also have "Missing Final Grade Report". Last week, we still had 35 courses missing Instructors of Record. That information is necessary for IHL reports.
 - b) Pre-registration for Fall and Summer is coming up. We check pre-requisite courses.
- ITS:
 - a) All employees will get another e-mail address which allows for consistency between existing students and employees' addresses. Contact Mike for more information. E-mail addresses should be received during the week of March 15. This allows for remaining consistent when moving within the university.
- Arts and Sciences:
 - a) We are working on the Math Emporium concept and should be moving forward on that.
 - b) Financing computing technology in the instructional environment on campus -- deans in Mississippi, Alabama, and Louisiana met last week and talked about technology fee. We would like to see some discussion about where we are. There was discussion concerning lab fees, and the technology fee that is currently charged.
- Faculty Senate:
 - a) The P&T document will be voted on at the March 12 Faculty Senate meeting at the M-Club.
- Architecture:
 - a) We are undergoing our accreditation process right now and invite you to view the display at the YMCA. This will be open for viewing on Wednesday at 1:00 PM.
- TVA Day is tomorrow, with a display in the Union, and meetings throughout the day.