

**Deans Council Minutes
September 20, 2004**

Members present: Peter Rabideau, chairman; Jerald Ainsworth (for Gregg Boring), Frances Coleman, Sara Freedman, Jerry Gilbert, Bob Karr, Sue Minchew, Nick Nichols, Ruth Prescott, Bob Taylor, Vance Watson, Jim West, and Peter Wood. Also present were: Butch Stokes, Gary Pike, Charles Guest, Mike Rackley, Colin Scanes and Dennis Prescott.

1. **Academic Operating Policies:**

- **AOP 10.02 - - Academic Administrators:** The President asked for a review of this policy. The Associate Deans have proposed changing from a five-year extensive review to a three-year review of Deans. This review solicits input from faculty, staff students, and other appropriate individuals - - and is in addition to the annual review of Deans. The dates would correspond to their appointment period. There was a motion to accept the proposed changes, and this was passed with no opposition.
- **AOP 10.09 - - Human Subjects:** This policy and Research Policy OP 70.04 both cover the same issue. The Research policy has been updated and the Auditor recommends rescinding AOP 10.09, so that we do not have duplication of policies. There was a motion to accept this recommendation and this was passed with no opposition.

2. **New Commencement Plan:** Registrar Butch Stokes distributed a summary of plans for the December 2004 and May 2005 commencements. Beginning in December, there will be two ceremonies on the Starkville campus, with approximately half of our graduates at each ceremony. This will allow for a more manageable number of people in the coliseum and will also allow us to call names of each graduate. Plans are underway for a "dry run" in October and a rehearsal the week prior to commencement. The President has invited two speakers for December. More ushers and staff will be required for two ceremonies.

3. **Thirty-Six Hour University Core:** Dr. Rabideau distributed a memo from UCCC Chair Chamblee and Faculty Senate President Goodman concerning the 124-hour baccalaureate degree requirement and the number of hours of the University Core Curriculum reduction from 45 to 36 hours. After some discussion and no objections, Dr. Rabideau stated he would endorse these recommendations and move forward.

4. **Development Issues:** Vice President Dennis Prescott distributed a revised Organization Chart and made the deans aware of a change in MSU Foundation structure. Effective October 11, Richard Armstrong will be Regional Campaign Director and will be based in Meridian. A search will be conducted for Director of Major Gifts. Development Officers will report directly to VP Prescott until we name a Director of Major Gifts.

5. **Research Issues:** Vice President Colin Scanes discussed several issues:

- **Start-up packages:** It would be helpful to get advance information concerning the number of searches we will have this year and the needs for those searches, as well as prioritization of positions.
- **Advertisements:** We will entertain requests for advertisements. Combining colleges advertisements might be possible sometimes.
- **Grantsmanship:** Sandra Harpole will be setting up a committee and developing a program to encourage faculty grantsmanship.

- Federal initiatives: For FY05 there is only one appropriations bill signed by the President and that is defense. In the past, the deadline dates coincided with Winter Break so we are moving the dates up this year. A letter from Scanes and Vance Watson will be going out soon.
 - Overhead: Scanes proposes that we continue the present system of overhead returning to the unit if the unit meets certain targets in terms of graduate education, seeking and getting competitive funding, etc. Those targets would be negotiated between the Vice President for Research and the unit/center.
6. **Other Items:**
- Reminder that there is a General Faculty meeting today at 4:00 PM.
 - Engineering: Interim Dean Bob Taylor will retire at the end of October and Glenn Steele will assume the Interim Dean position on October 1.
 - Agriculture and Life Sciences:
 1. We had no hurricane damage at any of our coastal facilities.
 2. This morning, we had a meeting of the Search Committee for Dean of the College of Forest Resources.
 - Meridian:
 1. Hurricane damage at Meridian campus was limited to glass breakage and the fence around the Riley Center.
 2. We are making progress on the Riley Center.
 - Forest Resources: We are celebrating our 50th anniversary this week.
 - Library: We had lots of leaks during the bad weather last week.
 - Business and Industry:
 1. McCool also had roof leaks.
 2. Groundbreaking for expansion and renovation of McCool will be October 8 at 4:00 PM.
 - Education: The husband of Esther Howard (Head of the Department of Curriculum and Instruction) died as a result of a hurricane-related accident.
 - Architecture:
 1. The Dean of Education search is underway and ads will soon go out. We hope to begin the interview process by November 15.
 2. The College of Architecture, Art, and Design received a full 6-year accreditation.
 3. The new college seems to be going very well.
 - Today is Dr. Bob Taylor's last meeting as Interim Dean of the Bagley College of Engineering. The Deans Council expressed appreciation to him.
 - Dr. Rabideau said that we have a couple of people coming to campus for informal visits concerning the Dean of Engineering position. They are Lex Akers (head of Computer and Electrical Engineering at the University of Missouri) and Ralph Cavin (former dean of Engineering at NCSU and presently VP Research for Semi Conductor Research Institute at North Carolina Triangle Park).
 - Institutional Research:
 1. Thanked the deans and departments for their work on assessment plans for SACS.
 2. We will begin working on faculty accomplishment reporting system soon and will establish a committee to work on this.
 - The next Faculty Roundtable will be during Fall Break and the topic will be "Research". The meeting will be at the Hunter Henry Center.