

Deans Council Minutes
March 17, 2003

Members present: George Verrall, chairman; Bob Taylor (for Wayne Bennett), Frances Coleman, Bob Karr (for Sam Foster), Sara Freedman, Phil Oldham, Linda Pote, Ruth Prescott, George Rent, Roy Ruby, John Thomson, Lynn Reinschmeidt (for Vance Watson), and Kimberly Brown (for Jim West). Also present were: Butch Stokes, Gary Pike, Charles Guest, Mike Rackley, and Leslie Bauman.

1. Dr. Verrall introduced Kimberly Brown, who attended the meeting to represent James West of Architecture.
2. Fall Break has been approved and we will distribute a memo soon. Fall semester 2003 will begin on August 20. Faculty Convocation may be on August 18 or 19. Dr. Verrall asked for the deans to share their thoughts on this subject within the next couple of weeks.
3. In preparation for the metrics meeting scheduled in the near future, the deans were asked to:
 - In looking at how classrooms were used last fall, we want to look at what we can make available to you on a recurring basis.
 - We need to see what information we need to measure faculty. We need to know: (1) teaching loads and released time; (2) space utilization.
4. The Classroom Technology Enhancement committee has recommended upgrading 23 classrooms. We will have to solve the problem of how to manage these classrooms.
5. Dr. Bauman reminded the Deans Council of the meeting on March 26 at 2:30 PM in 100 Simrall. This meeting includes department heads, deans, committee chairs, and vice presidents and will be an orientation for potential interviews during the SACS team visit. She urged the Deans Council members to review the document on-line and be familiar with the areas that deal with your area.
6. Other items:
 - Dean Ruby asked the Registrar's Office to work with some graduating seniors who for unknown reasons failed to register for graduation.
 - Butch Stokes briefly described future plans for graduation application on-line.
 - Dr. Verrall asked the deans to remain after the Council meeting to visit with some consultants that Gaddis Hunt has invited to campus to review the Physical Plant operation and make recommendations.
 - The Core Curriculum Task Force has completed its task, and will recommend to the provost eliminating about 30 classes/courses from the core. We will notify you in a couple of weeks and you will have an opportunity to reply.