

Deans Council Minutes
October 6, 2003

Members present: Peter Rabideau, chairman; Wayne Bennett, Frances Coleman, Sara Freedman, Keith Belli (for Bob Karr), Nick Nichols, Phil Oldham, Ruth Prescott, Walter Diehl (for Nancy Reichert), Roy Ruby, Clay Taylor, John Thomson, Lynn Reinschmiedt (for Vance Watson), and Jim West. Also present were: Butch Stokes, Gary Pike, Charles Guest, Mike Rackley, Glenn Steele, and John Boyle.

1. Glenn Steele (President of Phi Kappa Phi) thanked the deans for their support of PKP and for sending letters to parents. He distributed a roster of four-year initiates by college, a list of job responsibilities of administrative secretary who handles PKP paperwork, PKP activities for 2003-04 academic year, and a list of PKP officers for the 2003-04 academic year. This is a university-wide organization. Each college is asked to help support the administrative secretary. Requests for funds will go out in the spring.
2. John Boyle (chair of the Graduate Council) made recommendations from the council
 - Academic Misconduct policy for graduate students
 - Graduate faculty status for research extension faculty.These issues will be forwarded to Associate Deans council for their agenda, before coming back to the Deans Council for action.
3. Performance Indicators: Dr. Rabideau asked Gary Pike to look at providing institutional data. Dr. Pike distributed blank forms and the form was discussed with some revisions suggested. Dr. Pike will work on the forms and possibly have a meeting in November to get these filled in and talk about them. Then, sometime in February, we will schedule a meeting of the deans, provost, president and financial officer to discuss the results -- in time for an impact for the budget.
4. Promotion and Tenure: The University Promotion and Tenure Committee requested a document concerning the necessity of external letters in the promotion and tenure process. Dr. Rabideau provided them a draft document and shared this document with the Deans Council. The P&T Committee felt this should be a separate AOP. This will be discussed at the upcoming Roundtable meeting. There was discussion among the Deans Council

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members concerning whether this should be an AOP itself, or whether it should be folded into the P&T policy, to have only one document.

5. Other Items:

- MAC Conference is at Belhaven College October 12-14.