

**Deans Council Minutes**  
**June 3, 2002**

Members present: George Verrall, chairman; Wayne Bennett, Brad Carter, Frances Coleman, Walter Diehl, Sam Foster, Lou Capella (for Sara Freedman), Dennis Mitchell, Phil Oldham, Ruth Prescott, George Rent, Roy Ruby, Clay Taylor, John Thomson, Lynn Reinschmiedt (for Vance Watson), and Jim West. Also present were: Charles Lee, Larry Dobbs, Julie Fulgham, Charles Guest, Mike Rackley, Robert Phillips and Gaddis Hunt.

1. Dr. Lee's items:
  - Dr. Roy Ruby has assumed the position of Dean of the College of Education. He will also retain the position of Vice President for Student Affairs until that search is complete. We appreciate his contributions in both areas.
  - The SEC will enforce the ban on noisemakers at all athletic events. Our players will be penalized if noisemakers are used at events.
  - Dr. Lee thanked the Deans Council for their work on the budget. He said we are still working on raising compensation, and we believe the down-sizing of staff through early retirement will assist in accumulating resources for this. There is no legal barrier concerning talking with a retiree about continued employment before actual retirement.
  - With Dr. Altenkirch's acceptance of another position, we will look carefully at the structure and responsibilities of the Vice President for Research. Please provide your thoughts concerning this issue.
  - We are actively pursuing a replacement for Dr. Ruby as Vice President for Student Affairs. The new president should be able to participate in that decision.
2. Gaddis Hunt items:
  - Information concerning our contract with TVA. If we are to experience a down-time, we will have about an hours notice prior to the power shut-down.
  - We tested the new early warning sirens last week.
  - EPA recently visited our campus and had some concerns. One concern is the way we dispose of light bulbs. We are working on a solution to that.
  - We will close Magruder Street on June 10th due to construction. At some point in the future, we will also close Buckner Lane. The construction project should be complete by August 1.
3. Robert Phillips gave an update on the SACS Self-Study. We are behind schedule. Please encourage your staff/faculty who serve on a committee to devote the time necessary to complete their part of the project. A SACS retreat is scheduled for July 10. We must submit our final report by February 1.
4. Other Items:

- Planning Forms are due today from all units. These forms are the same ones used last year. Academic units should include a learning objective. We will talk about this at the June 10th meeting.
- Julie Fulgham distributed results of Academic Profile and discussed the data. This information is also on the web-page and can be distributed as you see fit. Some deans expressed an interest in seeing more details and specific information included in this profile. Julie will meet with the deans to discuss their needs.
- Academic Affairs Seminar is scheduled for Monday, June 10 at the Forest Products Log Cabin. Dr. Verrall distributed a list of the questions that will be discussed at that meeting.
- The content and format of the MSU Campus Directory was discussed. If you have thoughts concerning any possible changes, please contact Tom Lindsay or Mike Rackley. We will also review telephone books from other institutions.
- There was discussion concerning the pros and cons of an on-line catalog and the frequency of updating such a document. We will discuss this as we look into this possibility.
- Dr. Verrall distributed copies of a grant solicitation letter from the Hearin Foundation to Dr. Lee. Please review this and see if it applies to your unit. If so, please take appropriate action.
- Dr. Verrall distributed copies of an e-mail message and enclosure from Dr. McHenry. This concerns three-year probation for academic programs and we need to review it carefully. This should go to the July Board meeting.
- The Betterworth Lecture Series will not be funded this year, thereby terminating that project.
- Dr. Verrall thanked the deans for their hard work on the budget. We will discuss more budget-related information on June 10th. Some budget managers took time off during the budget process. We need to insure that this does not happen in future budget processes.
- An offer has been extended for the Dean of Meridian.
- We are proceeding to get the search committee named for the Director of Institutional Research.
- There is a meeting of CAOs with community colleges on June 6. Dr. Verrall will attend or ask someone to represent MSU.
- Executive Council will begin meeting twice a month, in an attempt to reduce the delay in getting items approved.
- Dr. Verrall said he would provide a building list for the June 10th meeting
- Several of the members of Deans Council are attending their last meeting today: Dennis Mitchell, Clay Taylor, Larry Dobbs, Walter Diehl.