

**Associate Deans Council Meeting
April 28, 2010**

Present: Peter L. Ryan, chair, Wes Ammon, Laura Crittendon (for Mark Binkley), David Breaux, Tim Chamblee, Diane Daniels, Louis Dawkins, Walter Diehl, Randy Follett, Paul Grimes, Gary Jackson, Mitzy Johnson, Rick Kaminski, Dinetta Karriem, David Lewis, Harry Llull, Patricia Matthes, Scott Maynard, Nancy McCarley, Sue Minchew, Elton Moore, Linda Morse, Bill Person, Mike Rackley, Donna Reese, Lynn Reinschmiedt, Peter Ryan, and Butch Stokes.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes from the March 10, 2010 meeting were approved with no changes.

2. Chair's Report:

- U.S Department of Education has requested an audit of undergraduate and graduate programs. This information is due to Bruce Crain by Friday, May 4th. The report is due in the Department of Education by May 7th. The committee will be on campus May 17th-19th.
- Dr. Ryan asked the Associate Deans to encourage their faculty to attend graduation.

3. First Year Experience Program:

Dr. Morse discussed the First Year Experience Program with the committee. She asked the Associate Deans to help promote the Program in their College.

4. Other Business:

- Butch Stokes distributed information regarding Spring graduation. He also informed the committee that the grading system will shut down at 12:00 p.m. on May 4th. He stated that the Enrollment Management group has seen a 3.5% increase in enrollment for Fall 2010
- Terry Coggins is working on a schedule for the next round of fire drills. That information will be sent out to you as soon as we have the list.
- Nancy McCarley stated that there are no cords or stoles for Latin Honors.
- Mike Rackley stated that IHL is requiring MSU to have a policy for illegal downloading by May 31st.