

## **Associate Deans Council Meeting March 11, 2009**

**Present:** Jerome A. Gilbert, Chair; Wes Ammon, Mark Binkley, Dave Boles, Dave Breaux, David Bridges, Tim Chamblee, Robert Cooper, Diane Daniels, Julie Fulgham, Lisa Harris, Rachel Singleton (for Rick Kaminiski), Dinetta Karriem, David Lewis, Patricia Matthes, Scott Maynard, Nancy McCarley, Sue Minchew, Linda Morse, Mike Rackley, Donna Reese, Lynn Reinschmiedt, Butch Stokes, Ron Taylor, Mike White, student

**Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.**

**1. Consideration of the minutes:**

The minutes of the February 25, 2009 meeting were approved as submitted.

**2. Chairperson's Report:**

- Dr. Gilbert announced the upcoming Teaching and Learning Center's brownbag on March 25<sup>th</sup> at 11:30 a.m. with Dr. Keenum as guest speaker. All Members of ADC were encouraged to attend along with their faculty. A memo with other seminar dates was also handed out.
- Dr. Gilbert announced that the Graduating Senior Exit Survey is up and running. 283 students have already completed the survey.
- Dr. Gilbert announced that an IHL productivity report with low numbers of completion in certain programs was sent out for the Dean's to complete.

**3. AOP 12.XX- Awarding of Posthumous Degrees-** This is a new AOP that MSU would like to put in place. Butch Stokes surveyed 12 other schools on their procedure for awarding posthumous degrees. All ADC members agreed that a policy did need to be in place. All agreed that Posthumous was not needed on the diploma and should only be displayed on the transcript. It was also decided that Posthumous should be listed after degree on the policy. In order to award a degree posthumously, an undergraduate must have completed 75% of the degree program and a graduate's status would be determined by the graduate committee. It was also stated that the diploma be presented in a private ceremony with only the name appearing in the graduation ceremony program. Due unanimous vote the statement concerning letters and cards was deleted. The changes were approved and the corrected AOP will be brought back to ADC on March 25, 2009.

**4. Reaffirmation-**This information was delivered by Dr. Tim Chamblee. Dr. Chamblee handed out information to the colleges that still needed coordinators named. He stated that Delores also sent the information electronically. He reminded everyone that when completing the information that degree programs need to match. Dr. Chamblee also stated that Directed Individual Study Courses needed to be monitored and should be evaluated by an approval form before being listed as a course. An example of the form that Auburn uses was handed out. Dr. Chamblee will continue his discussion at the next ADC.

**5. English Composition Plan-** This presentation was delivered by Dr. Dave Breaux. He explained the new program taking place this Fall which will allow 1<sup>st</sup> time freshman students to choose between Comp I or Advanced Comp based on their ACT sub-scores. 17-28 ACT English sub-score will be place in Comp I and 28-up will have the option of the Comp I or Advanced Comp. If the Advanced Comp is chosen and completed, the core requirement for Comp I and Comp II would be complete with this one course. This program is optional and will not be forced, but will be encouraged to those who meet the requirements.

**6. Other Business-**none