

**Associate Deans Council Meeting  
August 26, 2009**

**Present:** Jerome A. Gilbert, chair, Wes Ammon, Mindy Wolfe (for Mark Binkley), Tom Bourgeois, David Breaux, David Bridges, Tim Chamblee, Diane Daniels, Louis Dawkins, Walter Diehl, Julie Fulgham, Paul Grimes, Halston Hales, Richard Kaminski, Dinetta Karriem, David Lewis, Harry Llull, Scott Maynard, Nancy McCarley, Sue Minchew, Elton Moore, Linda Morse, Forest Sparks (for William Person), Mike Rackley, Donna Reese, Lynn Reinschmiedt, Butch Stokes, and Ron Taylor.

**Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.**

**1. Consideration of the minutes:**

The minutes of the August 5, 2009 meeting were approved no changes.

**2. Chairperson's Report:**

- Information on the MS State University's Women's Club for 2009-2010 was distributed.
- Dr. Gilbert stated that the evaluations from the NFO were all positive.
- Athletic Advising will have an Open House on September 4 at the new Templeton Building at 1:30 PM, prior to the first MSU home game, and will give away tickets to the Homecoming game.
- President Keenum's investiture is scheduled for October 16 at Noon in the auditorium at Lee Hall, with overflow attendance going to the Union Ballroom. Faculty will be a part of the procession and there will be no charge for regalia. The events for that day include 7:30 prayer breakfast at the chapel, a reception from 9:00 to 11:00 AM, and the processional will begin at 11:45 AM. Classes will be held as scheduled.
- ADC will not meet Sept. 9<sup>th</sup>.

**3. Maroon Edition update:**

Dr. Morse thanked everyone for their help in supervising students while working on the Habitat house.

**4. Suspension Intervention:**

Dr. Dill distributed information on the comparison of students retained after one year and a comparison of student's graduation rates (refer to handout).

**5. Graduate Exit Survey:**

Julie Fulgham distributed a copy of the completed Exit Survey to each college.

**6. Banner Upgrade:**

Banner 8 end users will not see the changes that are being made. It will take approximately 50-55 hours to complete the upgrade. ITS is planning on making the upgrade beginning at noon on Oct. 16 and having it back up by Oct. 19<sup>th</sup> at 7 a.m.

**7. Capacity Management:**

Astra has completed the 2<sup>nd</sup> analysis.

**8. Important Fall 2009 Academic Dates/Deadlines:**

Butch Stokes distributed handouts on deadlines affecting students for the Fall and upcoming Spring semester. Deadlines and notices are being recorded in the student imaging database.

**9. CTL Courses and Dates:**

See website for course dates and listings at  
[www.ctl.msstate.edu/programsandservices/teachwork/](http://www.ctl.msstate.edu/programsandservices/teachwork/)

**10. Other Business:**

**none**