

**Associate Deans Council Meeting
October 14, 2009**

Present: Jerome A. Gilbert, chair, Wes Ammon, Mark Binkley, Thomas Bourgeois, David Breaux, David Bridges, Tim Chamblee, Diane Daniels, Walter Diehl, Paul Grimes, Halston Hales, Rick Kaminski, David Lewis, Harry Llull, Patricia Matthes, Scott Maynard, Nancy McCarley, Sue Minchew, Linda Morse, Shlynn Morris (for William Person), Robert Green (for Donna Reese), Lynn Reinschmiedt, Peter Ryan, and Butch Stokes

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the September 23, 2009 meeting were approved with no changes.

2. Chairperson's Report:

- New Faculty Bus Tour was a great success this year. Received very positive feedback from the new faculty.
- Dr. Gilbert handed out information from HRM regarding Travel Training for Department Heads on October 21. Refer to handout.
- National Student Exchange applications are due to Nancy Fultz by February 15, 2010.
- President Keenum's investiture is scheduled for October 16 at Noon in the auditorium at Lee Hall, with overflow attendance going to the Union Ballroom. Faculty will be a part of the procession and there will be no charge for regalia. The events for that day include 7:30 prayer breakfast at the chapel, a reception from 9:00 to 11:00 AM, and the processional will begin at 11:45 AM. Classes will be held as scheduled. Tents will be set up behind the College of Business.
- There will be a presentation of the Maroon Edition Essay awards on Oct. 28th at 3:30 p.m. in the Grisham Room of the library. Dr. Gilbert invited the ADC to attend and represent the Committee.
- Harry Llull provided the Committee with information regarding LibQual+. Refer to handout.
- Butch Stokes stated that 1175 students have applied for graduation in December. The new registration system for error checking will be working on November 1, 2009.
- The College of Arts & Sciences Research Showcase will be October 21st-22nd in the Colvard Union Dawghouse.

3. Veterans Workshop:

Andrew Rendon provided the Committee with information regarding an upcoming seminar on November 10th "Easing the Transition for Student Military Veterans and Service Members" hosted by the Center for America's Veterans. Refer to handout.

4. Ethics Week:

Dr. Grimes invited the Committee to take part in Ethics Week beginning February 8, 2010. He stated that Dr. Richardson would like to see other Colleges hold meetings that week.

5. AOP 12.35 (Academic Accommodations):

AOP was approved and will be sent to DC for review.

6. AOP 12.09 (Class Attendance):

AOP was approved with changes with 2 abstentions and will be sent to DC for review.

7. AOP XX.XX (Teaching Credentials):

AOP was approved with changes and will be sent to DC for review.

8. Other Business:

- MSU Preview Day
 - Dave Breaux stated that Arts & Sciences need a bigger meeting facility.
 - Sue Minchew and Lynne Reinschmiedt stated that room 328 in the Union is too small to provide adequate service to the parents and students.
- Faculty and Administrators from MSU will be traveling to Hinds Community College on Oct. 15th to meet with faculty and administrators regarding the 2+2 program.
- Peter Ryan announced that the Course Fees Committee is in the process of sending back fee requests to the departments for justification. These are due back by Friday, Oct. 16th.
- The Center for Teaching and Learning will have a brown bag seminar on Wednesday, October 21st for Master Advisors. You can register on line.
- Harry Petroski will be on campus Dec. 3, 2009 in the Bettersworth Auditorium. Lecture Topic: The Essential Engineer. Dr. Henry Petroski is an Aleksandar S. Vesic civil engineering professor at Duke University, where he specializes in failure analysis. He is a prolific author, having written a dozen books most notably, "To Engineer is Human: The Role of Failure in Successful Design," (1985) including a number of titles detailing the industrial design history of common, everyday objects, such as pencils, paper clips, and silverware