

**Associate Deans Council Meeting
November 11, 2009**

Present: Jerome A. Gilbert, chair, Wes Ammon, Molly Watkins (for Mark Binkley), Greg Dunaway (for David Breaux), David Bridges, Tim Chamblee, Diane Daniels, Paul Grimes, Lisa Harris, Halston Hales, Rick Kaminski, Dinetta Karriem, David Lewis, Harry Llull, Patricia Matthes, Scott Maynard, Becky Gardner (for Nancy McCarley), Sue Minchew, Elton Moore, Linda Morse, Forrest Sparks (for William Person), Mike Rackley, Donna Reese, Lynn Reinschmiedt, Peter Ryan, and Butch Stokes

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the October 14, 2009 meeting were approved with no changes.

2. Master Schedule Capacity Management:

Butch provided the committee with information regarding the university's master schedule. Please refer to handout.

3. Chairs Report:

- Representatives from Copiah-Lincoln Community College will be on campus Friday, Nov. 13 to meet with faculty and administrators regarding the 2+2 program. The meeting will take place in the Griffis Hall Forum room beginning at 9:45 a.m.
- The Efficiencies and Innovations group have scheduled meetings until the end of the year.
- There is a plan at IHL to set guidelines for textbook adoptions. Bill Broyles will discuss this with us at a later ADC meeting.
- The Immersus winners will be announced at a reception on Wednesday, November 18th at 3:00 p.m. in the Grisham Room. Associate Deans are invited to attend.
- Nobel Laureate, Joseph Stiglitz will be in Lee Hall, Bettersworth Auditorium on Thursday, November 12th at 7:00 p.m. Dr. Stiglitz is the winner of the 2001 Nobel Prize in Economics.
- Dr. Gilbert mentioned that Associate Deans should pay close attention to low enrollment courses next semester.
- Graduation is December 11th at 7:00 p.m.
- It has been requested that Fall break be moved to the second weekend in Oct. to coincide with a home football game.
- Molly Watkins is working on a new International Studies certificate that can be awarded after 18 hours.

4. AOP 12.16 (Academic Suspension and Dismissal):

AOP will be brought back to ADC after contacting Butch Stokes to see how many students have been affected by the current AOP.

5. Field Trip Fees:

There was an occurrence in a department where a student had paid the fees to go on a trip with the department and was then unable to go. All field trip agreements should state that the fees are non-refundable after a specific date. The Provost's Office reimbursed the student's fees this time.

6. Other Business:

- Harry Llull mentioned the special program on the Berlin Wall. He stated that if you have an event and would like a Lib Guide or Research Guide, let him know.
- Dr. Morse reminded the council of the brown bag seminar on evaluating instruction. You can sign up on line.