

**Associate Deans Council Meeting
December 9, 2009**

Present: Jerome A. Gilbert, chair, Wes Ammon, Laura Crittendon (for Mark Binkley), Thomas Bourgeois, David Breaux, David Bridges, Tim Chamblee, Robert Cooper, Walter Diehl, Lisa Harris, Halston Hales, Rick Kaminski, Dinetta Karriem, David Lewis, Harry Llull, Patricia Matthes, Scott Maynard, Becky Gardner (for Nancy McCarley), Linda Morse, Shylynn Morris (for William Person), Mike Rackley, Robert Green (for Donna Reese), Lynn Reinschmiedt, Peter Ryan, and Butch Stokes **Other Present:** Mitzy Johnson

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the November 11, 2009 meeting were approved with no changes.

2. Chairs Report:

- Dr. Gilbert announced the new VP for Research and Economic Development, Dr. David Shaw. He will begin his appointment on January 1, 2010.
- Dr. Glenn Steele has been named Interim Provost and Vice President for Academic Affairs beginning on January 1, 2010.
- The Center for Teaching and Learning and the Office of Institutional Effectiveness will host Dr. Mark Taylor on Friday, January 8, 2010. The keynote presentation will be Meet Generation NeXt.
- The Innovation and Efficiencies committees are meeting 2-3 times per week. The President will announce more budgets cuts within the next couple of weeks.

3. Textbooks:

Bill Broyles and Cecy Brooks discussed the Higher Education Opportunity Act relating to the University and Barnes and Nobles Bookstore (refer to hand out).

4. AOP 12.16 (Academic Suspension and Dismissal):

The committee voted to approve the previous version. The AOP retains the practice that a student can be suspended after a previous semester of probation which does not have to be an immediately preceding one. The AOP will be sent to Deans Council.

5. AOP XX.XX (Substantive Changes):

The committee approved the new AOP with no changes. The AOP will be sent to Deans Council.

6. Distance Learning Final Exam Policy:

Dr. Gilbert discussed establishing guidelines for distance exams. Because these are distance students, the dates should be flexible. This will be discussed at the next ADC meeting.

7. Fall Grades, Commencement, and Master Class Capacity Study:

Exams end on Thursday, December 10th. Final grades are due by Monday, December 14th. Commencement is Friday, December 11th. If Associate Deans/Department Heads would like to meet with Butch regarding class scheduling, he would be happy to meet with your department.

8. Other Business:

- NONE