

Associate Deans Council Meeting October 22, 2008

Present: Jerome A. Gilbert, Chair; Laura Crittendon (for Mark Binkley), Dave Boles, Dana Franz (for David Bridges), Robert Cooper, Diane Daniels, Louis Dawkins, Walter Diehl, Julie Fulgham, Lisa Harris, Rick Kaminiski, Dinetta Karriem, Kevin Knudson, David Lewis, Harry Llull, Scott Maynard, Sue Minchew, Elton Moore, Linda Morse, Pam Sullivan (for Bill Person), Donna Reese, Lynn Reinschmiedt, Sharon Nobles (for Butch Stokes), Mike White. **Guests:** Lady Cox

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the September 10, 2008 meeting were approved as submitted.

2. Chairperson's Report:

- Dr. Gilbert handed out information regarding the web site for the Study Abroad Office.
- There have been requests to change the time that the gate opens to the Allen Hall parking lot. The request has gone to the Traffic Committee.
- Human Resources and the Graduate School are working on the hiring process of graduate students.

3. Parent Services:

- Lady Cox passed out copies of the Parent Handbook 2008-2009. She informed the committee about what services her office offers for parents.

4. AOP:

- 12.08-Requirements for Degrees
 - Accept modification with changes
- 13.13-Parental/Medical Leave Guidelines for Tenure and Workload Modifications
 - Accept changes
- 13.14-Grade Appeal and Academic Review Board
 - Accept changes

6. Other Business:

- Scott Maynard stated that catering costs have increased 30%.
- Elton Moore encouraged everyone to attend the ADA meeting.
- Rick Kaminski stated that someone stole their departmental grill the night after the ballgame before they could return to pick it up.