

Associate Deans Council Meeting August 22, 2007

Present: Jerome A. Gilbert, Chair; Wes Ammon, Mark Binkley, ??Dave Boles, David Bridges, Tobert Cooper, Diane Daniels, Greg Dunaway, Julie Fulgham, Jane Greenwood, Lisa Harris, Clyde Herring, Rick Kaminski, Harry Llull, Scott Maynard, Nancy McCarley, Sue Minchew, Bill Person, Mike Rackley, Robert Green for Donna Reese, Lynn Reinschmiedt, Kevin Rogers, June Schmidt, Bobby Stokes, Mike White, Kevin Knudson, Al Rankins, Braxton Coombs from Student Association, Mitzy Johnson

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the July 11, 2007 meeting were approved as submitted.

2. Chairperson's Report:

*Dr. Gilbert introduced Dr. Kevin Knudson and Dr. Al Rankins.

*Dr. Gilbert stated that the new Faculty Orientation went well and that the New Faculty Bus Tour would not include a tour of the Nissan plant.

*No classes will be cancelled on Thursday for the football game. A pep rally will be taped by ESPN on Wednesday. The only tailgating activities allowed on Wednesday will be held in the junction . They will start at 5pm and coverage will begin at 6:15pm. The junction will open at 4:00pm and close at 11pm on Wednesday. It will re-open for tailgating at 2pm on Thursday.

*Parking on campus for the game will start at 1pm on Thursday. If a staff member leaves the parking lot after 1pm, they will not be able to re-enter without paying the game parking fee.

*Departments should announce to the students that classes will not be cancelled on Thursday.

*Parking for Saturday classes held during a football game will be located in the Student Health Center lot.

3. Honor Code

Dr. Kibler's presentation is located on the Provost website and is available for all use. Faculty must know that the honor code has to be listed on the course syllabus.

4. AOP for action-AOP on Annual Review of Faculty

The AOP was approved after discussion and corrections made. AOP will be revised and sent to the Dean's council.

5. **Other business**

- *When is okay to ask for publications from your Faculty? There could be a form established that ask for input of publications completed throughout the year. There is a program called the Metric Manager in place in the College of Forest Resources. With this system you can print out an end of the year review. There will be someone that demos the Metric Manager at a future meeting.
- *Butch Stokes announced that the enrollment was at 16,841. Sixty of those were gained just today.
- *It was announced that Career Day was completely sold out and that job market looked great this year.
- *Reminder that New Faculty Library Orientation will be held on September 14th, 17th, and 18th from 3pm until 4:30pm in the Eli Giles Room.
- *Graduate School announced a reminder that continuing students must be enrolled by next Monday.
- *Reminder of the new absence reporting system. Students can see a running total of absences and grades as they are posted. Much better system for reporting absences and grades. Make sure Faculty are encouraged to report absences, because IHL is trying to make it mandatory for students to attend class. The more that absences are reported, the better off we are.