

Associate Deans Council Meeting December 12, 2007

Present: Al Rankins for Jerry Gilbert, Chair; Wes Ammon, Dave Boles, David Bridges, Robert Cooper, Greg Dunaway, Julie Fulgham, Jane Greenwood, Clyde Herring, Rick Kaminski, Dinetta Karriem, Scott Maynard, Nancy McCarley, Sue Minchew, Bill Person, Mike Rackley, Donna Reese, Lynn Reinschmiedt, Kevin Rogers, Bobby Stokes, Mike White

Dr. Rankins called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the November 28, 2007 meeting were approved as submitted with no changes.

2. Chairperson's Report:

*Dr. Rankins reminded everyone that MSU supervisors are required to complete the online Harassment Training Module by December 31st.

3. MIRS Demo given by the College of Ag and Life Sciences.

4. Publication Database Demo given by the College of Engineering.

5. Presentation on Institutional Effectiveness (IE) given by Mitzy Johnson and Julie Fulgham from the Office of Institutional Research (OIR).

Contact Information for accessibility to assessment repository due on January 25, 2008. Please use electronic version of the spreadsheet and submit to Mitzy Johnson of OIR. Column 1 and Column 2 using the new IE/Assessment Report Template should be completed by February 29, 2008. Column 3 and Column 4 of the IE/Assessment Report are due by September 19, 2008.

6. Other Business:

*Butch Stokes handed out commencement info and gave details of graduation ceremony activities.