

Associate Deans Council Minutes
October 25, 2006

Present: Jerome A Gilbert, Chair; Keith Belli, Vicki Brown for Mark Binkley, Dave Boles, David Bridges, Louis Capella, Luther Epting, Sue Minchew, Dinetta Karriem, Harry Llull, Nancy McCarley, Elaine Reed for Gary Myers, Forest Sparks for William Person, Mike Rackley, Lynn Reinschmiedt, Butch Stokes, Donna Reese.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the Minutes:
The minutes of the October 11, 2006 meeting were approved as submitted.
2. Chairperson's Report:
 - The Twenty-Fourth Annual Academic Chairpersons Conference is February 7-9, 2007 in Orlando, FL. If you have new department heads please consider sending them to this conference. A handout has been included in your packet for today.
 - A partial list of classes being offered during the Maymester is complete. There are seventy eight on the list and another twenty five or so are being considered by UCCC. At the present time, we are looking at eighty to one hundred total courses being taught. Maymester classes will meet every day of the week and include some Saturdays. Most likely the class times will be 9:30 to 12 noon and 1:30 to 4:00. A student can only take one class in the Maymester. We are trying to minimize the number of buildings used this summer. Butch Stokes has requested that we get an instructor list to him with technical needs and the maximum numbers of students for each class so that he can get it on the schedule.
 - The Shackouls Honors College is inducting its first group of honors faculty. The Shackouls will be there. Faculty will receive a medallion to wear with their regalia.
3. Academic Operating Policy:

AOP 13.02- Selection of William L. Giles Distinguished Professors

Dr. Gilbert hopes to get this AOP through before our December deadline with the President. A group of Giles Distinguished Professors led by Dr. Lou D'Abramo have suggested a change to this policy. They would like to change the service years at MSU from three to ten. A discussion concerning years of service ensued. A suggestion was made to change the years of service to five. Following discussion, there was a motion to accept the policy with editorial revisions along with changing the years of service to five. This motion was approved with no opposition and the policy is now ready for review by Deans Council.

4. Demonstration of the updated course retake system
 - Butch Stokes and Tommy Parker of ITS demonstrated the new course retake system that is in Banner. Prior to this new system, the university used a paper process. With the new system, they can track the progress of a retake request from the beginning. Response from the council was very positive. A few editorial suggestions were made to make the process clearer. The new electronic system will be up and running in a matter of days.

5. Other Business:
 - Nancy McCarley stated that during the first or second quarter of the Arkansas football game an announcement will be made about the amount donated to the Shackouls Honors College.

The meeting was adjourned.