

**Associate Deans Council Minutes
December 13, 2006**

Present: Jerome A Gilbert, Chair; Keith Belli, David Boles, David Bridges, Lou Capella, Robert Cooper, Diane Daniels, Luther Epting, Jane Greenwood, Lisa Harris, Sue Minchew, Clyde Herring, Danetta Karriem, Henry Llull, Nancy McCarley, , Gary Myers, Bill Person, Lynn Reinschmiedt, June Schmidt, Rusty Foster (for Butch Stokes), Robert Green (for Donna Reese), and Mike White.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the Minutes:
The minutes of the November 29, 2006 meeting were approved without changes.
2. Today, MSU held an emergency simulation. We now see that it is necessary for each college to identify a person in charge, so Dr. Gilbert asked each college to provide at least two (or three) persons to contact in emergency situations. Please provide contact information to Academic Affairs as soon as possible.
3. We experienced a security incident last week. Please insure that your data are secure. The University will provide a credit check for each person affected by the recent security incident.
4. Academic Operating Policy 12.20 - - Academic Forgiveness:

Dr. Gilbert led a discussion concerning the recent changes in AOP 12.20. After much discussion, the following motions were made:

- Opening line - - Change from “a grade below an A” - - to more specifically “B, C, D, or F”
- Strike “for approval” on #5.
- Change “be approved automatically” to “be implemented automatically”

The policy was approved by a vote of: 12 yes; 4 no; 1 abstention
This policy will now go to Deans Council for approval.

The meeting was adjourned.