

Associate Deans Council Minutes
October 12, 2005

Present: Jerome A Gilbert, Chair; Keith Belli, Mark Binkley, Dave Boles, David Bridges, Robert Cooper, Diane Daniels, Luther Epting, Julie Fulgham, Jane Greenwood, Lisa Harris, (Clyde Herring for Dan Hollingsworth), Harry Llull, Nancy McCarley, Sue Minchew, Elaine Reed (for Gary Myers), Bill Person, Ruth Prescott, Mike Rackley, Lynn Reinschmiedt, June Schmidt, Bobby Stokes. Also present was Debbie Fulton.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the Minutes:
The minutes of the September 14, 2005 meeting were approved as submitted.
2. Chairperson's Report:
 - Dr. Gilbert announced that Nancy Reichert is now Assistant Vice President for Academic Affairs Administrative Intern and Ruth Prescott's primary responsibilities are now in the President's office, though she retains title in Academic Affairs as well.
 - The Employment Law Workshop hosted by IHL was held on our campus recently.
 - The New Faculty bus tour to the Mississippi Delta on October 4 was a success.
 - Dr. Gilbert distributed a listing of courses to be offered in our first Winter Intersession, which will be held in January just prior to the Spring Semester. This list will be available in a week or so via the web, and we are also trying to get some Frequently Asked Questions on the web as well. We are beginning to explore different options for future intersessions. Financial Aid for this intersession will be added to the spring semester financial aid.
 - Cooperative Education program celebrated its 50th Anniversary with a banquet on Tuesday night. Approximately 160 people attended.
 - A committee of Faculty Senate is currently looking at an alternative to the current student evaluation of courses.
3. Academic Operating Policy:
Policies for the Academic Outreach Unit within the Division of Academic Outreach and Continuing Education at Mississippi State University:
 - Dr. Mark Binkley briefly discussed the revisions to the policy, as requested by Deans Council during their review. This covers the coordination of distance learning courses and programs through AOCE, including offering courses, services provided, programmatic quality, and SACS qualified faculty.
 - Following discussion, there was a motion to accept the policy with addition of the appropriate dean and Office of Academic Affairs as approvers. This motion as

approved with no opposition and the policy is now ready for review by Faculty Senate.

4. **Alternative Identifier to SS#**
Dr. Gilbert reported that a committee has been formed by Dr. Lee and charged with converting from the Social Security Number as primary identifier for staff, students, and faculty. We are doing a study of the costs associated with this conversion and Mike Rackley is gathering that information. President Lee has asked for that conversion to take effect by July 1, 2006.
5. **Presentation of Banner 7 Preview**
Debbie Fulton, Director of Information Systems, made a preview presentation of the new Banner 7. This product will be purely web-based and we must insure that we are ready for this change-over. The upgrade will be completed on November 14. Ms. Fulton showed the comparisons of Banner 6 and Banner 7 and discussed the differences in the screens to be viewed. The main change is that all Banner will now be on the web. This will insure more ease in tying Banner to other software. Each user can customize the display of channels needed; but the University can impose certain required channels. This version will also allow us to be more consistent with passwords, using netID and net passwords for Banner as well. A plug-in will need to be downloaded prior to November 12.
6. **Revisit Use of Electronic Classrooms**
Due to a lack of time, this discussion is postponed until the next meeting.
7. **Other Business:**
 - Mid-term grades are due on Friday.

The meeting was adjourned.