

Associate Deans Council Minutes
April 10, 2002

PRESENT: George Rent, Chair; George Buehler, Louis Capella, Roy Montgomery for Linda Cornelius, Larry Dobbs, Michael Matthews for Luther Epting, Michael Fazio, Julie Fulgham, Danny Hollingsworth, Bob Karr, Dinetta Karriem, Joan Looby, Debbie Pepper, Bill Person, Ruth Prescott, Jim Price, Mike Rackley, Lynn Reinschmiedt, Robert Taylor, and Jack White.

Dr. Rent called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the Minutes

- The minutes from the ADC March 27, 2002 meeting were approved as circulated.

2. Chairperson's Report:

- Dr. Verrall has given to the deans a list of 99 questions that he developed. Some questions are to be answered now, some next fall, and some later. Dr. Rent asked the associate deans to check with their dean to assist in responding to the questions.
- There is a master plan for campus being developed by architects for SACS. The deans will meet with the architects. Dr. Verrall thinks the biggest issue is whether we want a totally pedestrian campus.
- The budget situation is still unclear. The budget reduction plans submitted by the deans should not be as much as proposed. The IHL Board will not discuss the budget until May. This will put our budget building process into the last week in May and first two weeks in June. Dr. Rent asked that college budget staff be informed of this and that vacation time be planned accordingly.
- Dr. Rent reminded the associate deans that summer school funding comes from the FY '03 budget. The first obligation is to provide classes. Non-instructional appointments should be cut first. Priorities should be set and faculty should be informed.
- Glen McCulloch, head of TVA, will be the commencement speaker. Please encourage faculty to attend.
- The Meridian Dean search is almost over. The committee has made its recommendation to Dr. Verrall.

- The search for Arts & Sciences Dean is proceeding. Interviews are scheduled for the next two weeks.
- Dr. Verrall will be looking closely at release time given to faculty for research and if they have active research agendas. If there is unsatisfactory productivity, faculty should have their teaching loads increased.
- The MSU Presidential search is on schedule. Jack White stated that the search committee has not met. A video is being prepared for use during the search process. The IHL Board plans for candidates to be on campus for interviews in June.

3. AOP's for action:

- AOP 11.06 – Changes in Academic Major and College/School. The policy was amended to have the student initiate a change form in the college or school in which the student wishes to transfer. AOP 11.06, Changes in Academic Major and College/School, was approved and will be forwarded to Deans Council.

4. Other Business:

- Jack White announced that we have one Goldwater Scholar, Marc A. Seitz, a senior. Marc is interested in pursuing a veterinary medicine degree and a career in medical research.
- The Honors award ceremony is scheduled for Saturday, April 20. Please have a college representative attend.
- Larry Dobbs asked for comments on shortening semesters for the Calendar Committee. Three peer institutions have 13 to 17 weeks. MSU has the highest number of contact hours – 2450 (including exam week). Students are asking for a fall break and for a reading day between the last day of class and first day of exams. The IHL Board would have to approve shortening contact hours. Another suggestion is have a four-day class week.
- Reading Day was moved to Saturday because of complaints that there was no staff available on campus to accommodate faculty needs.
- Dr. Rent stated that there would be a lot of events during April. There are SACS town meetings scheduled. The town meeting for students is scheduled for April 15 at 4:00 in Simrall Auditorium. Thirty students have signed up to attend and have prepared agendas.
- The first draft of the SACS report is due in May. It will then be submitted to division administrators for review and back to the committees for editing. The draft report will then be distributed campus wide for review and feedback. Plans are to submit the final report during November.