

Associate Deans Council Meeting
June 8, 2011
Minutes

Present: Peter L. Ryan (chair), Wes Ammon, Ray Berryhill, Mark Binkley, Phil Bonfanti, Tim Chamblee, Robert Cooper, Walter Diehl, Randy Follett, Nancy Fultz, Rhett Hobart, Julia Hodges, Mitzy Johnson, Rick Kaminski, Dinetta Karriem, David Lewis, Harry Llull, Patricia Matthes, Elton Moore, Linda Morse, Vic Parker (for Ray Berryhill), Mike Rackley, Kevin Rogers, Butch Stokes, Forest Sparks (for Bill Person), Walter Taylor, Robert West.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Elton Moore made the motion and Butch Stokes seconded to accept the minutes of the May 25, 2011 meeting. The motion was carried with all ayes in favor to accept the minutes.

2. Announcements.

- a. Peter Ryan reported that a few applications have been received for the Southeastern Conference Academic Leadership Development Program (SECAC/ALDP) selection. He encouraged other colleges which have not yet submitted any to do so before the extended deadline date of June 17. The fall workshops will be held in October 2011 at the University of Kentucky followed by the spring workshops in February 2012 at Auburn University.
- b. Peter Ryan mentioned the importance of personnel on site for Orientation sessions during the summer months.
- c. Peter Ryan announced that Dr. Christopher Snyder of Marymont University in Arlington, VA has accepted the position as Dean of the Shackouls Honor College. He noted appreciation to Dr. Robert West for the excellent job of Interim Director over the past year.
- d. Butch Stokes reported that the summer orientation student preregistration has been successful for the 1st three sessions.
 - i. The students have been encouraged to retain their original schedules and only add the additional one or two courses that may be needed. There will be no guarantee of enrollment back into a course if the student drops the course from his/her schedule. However, there may be need for adjustments for students with prior credit from spring dual enrollment, summer school, CLEP, etc.
 - ii. The Registrar's office has sent information to Deans, Directors, and Department Heads with projected class seat needs, with consideration of the preregistered classes of the 1st three orientation session.
 - iii. The Admissions office will send a list of students who did not attend their scheduled orientation session to the Registrar's office for the purpose of dropping their preregistered schedules in Banner.
- e. Linda Morse distributed a list of fall 2011 First Year Seminars. All incoming new students now have a first year attribute linked to their registration of these seminars.
- f. Linda Morse reported on the transition from the eInstruction clickers to the new Turning Technologies. Information about the training sessions on June 23 and 24 is posted on the

Center for Teaching and Learning website. There will be a rebate available for those purchasing the new clicker and also an exchange program (within a two week period) for those who had lifetime registrations of the eInstruction clickers.

- g. Elton Moore announced that the US Department of Education will offer an online distance education class on accessibility issues that will be available to interested faculty members at no charge.
- h. Phil Bonfanti reported an increase of 200 – 245 freshmen students with an overall expected total of around 2950 admitted freshmen. Transfer students admissions increased from 75 – 100 with an overall expected total of 1750 admitted students.
- i. Butch Stokes stated that there was a same day comparison university wide increase of 695 students from last June 3rd.
- j. Peter Ryan mentioned that students should be reminded to drop schedules if they chose to not attend the university.

3. Chair's Report. None

4. AOP/OP.

13.15 Evaluation of Teaching Performance

The committee reviewed suggested revisions from Tim Chamblee and David Lewis. After further discussion with some concerns about the student evaluation form and other measures of teaching effectiveness, there was a recommendation to form a subgroup to review these concerns and make recommendations on this AOP. The subgroup members selected were Walter Diehl, David Lewis, Tim Chamblee, Linda Morse, Rhett Hobart, and another student representative to be selected. The subgroup will meet and submit proposed revisions back to the Associate Deans Council for consideration.

13.16 Establishment of Academic Centers and Institutes at Mississippi State University

After committee discussion, the document was tabled until the next meeting so that it can be reviewed with OP 01.18 for consistency of language with both policies. A list of academic centers and institutes will also be provided to be reviewed with both policy documents by the Associate Deans Council.

5. New Business.

The meeting was adjourned at 2:42 p.m.