

Associate Deans Council Meeting
June 22, 2011
Minutes

Present: Peter L. Ryan (chair), Wes Ammon, Phil Bonfanti, Thomas Bourgeois, Dave Breaux, Patricia Brock (for Mark Binkley), Tim Chamblee, Diane Daniels, Randy Follett, Robert Green, Paul Grimes, Rhett Hobart, Julia Hodges, Rick Kaminski, Dinetta Karriem, David Lewis, Scott Maynard, Elton Moore, Lynda Moore (for Ray Berryhill), Linda Morse, Sharon Nobles (for Butch Stokes), Mike Rackley, Walter Taylor.

Peter Ryan called the meeting to order at 1:35 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

David Lewis made the motion and Scott Maynard seconded to accept the minutes of the June 8, 2011 meeting. The motion was carried with all ayes in favor to accept the minutes.

2. Announcements.

- Peter Ryan acknowledged the upcoming retirement of Paul Grimes of the College of Business and Harry Llull of the University Library and noted much appreciation for their contributions to the university.
- A request has been sent to College Deans and Associate Deans to submit data regarding accreditation of programs by July 8th.
- The Association of Public and Land-Grant Universities has been working with the Smithsonian Institute to include the 150th Anniversary Celebration of the Morrill Act as part of the Folklife Festival to be held in Washington D.C., in July 2012. A request has been made to relevant MSU Colleges for ideas or current material of activities for preparing a proposal for submission by Mississippi State University indicating its interest to participate by the deadline of Friday, June 24th.
- Peter Ryan stated that selections will be made by Dr. Jerry Gilbert from the nominations that have been received from all academic colleges for the SECAC/ Academic Leadership Development Program Fellows.
- Mike Rackley reported on the rebranding of the University web portal from “onCampus” to “myState”. The tentative date for the change is set for July 23 & 24.
- Mike Rackley reported on information from the IHL meeting that State legislation has passed requirements for state agencies to be more accountable and transparent as to how to spend money.
- Phil Bonfanti reported on the upcoming summer orientation sessions.
 - a. Transfer orientation session on Thursday has 445 students registered to attend; next Wednesday’s session currently has 350 students registered with an expectation of around 400 to complete registration to attend.
 - b. Freshmen sessions on Friday and Saturday currently have 460 students to attend; Monday and Tuesday sessions currently have 500 registered to attend.
 - c. There have been 110 students from orientation session 1, 2, and 3 that did not attend and have had preregistered schedules removed from Banner.

- Linda Morse reported that there are still a few slots left for interested faculty to register for the Turning Technologies training that will be offered on Thursday and Friday.
- Sharon Nobles stated that the graduate CAPP trial during the summer is going great and will be applied in the fall term.
- The subcommittee for reviewing the Teaching Evaluation policy will meet in July.

3. Chair's Report. None

4. AOP/OP.

13.05 Faculty Grievance Procedures

After committee discussion, the document will be presented back to the Associate Deans Council with proposed revisions including an additional sentence with appropriate language from general counsel to Policy/Procedure 1b.

13.09 Credentials for Teaching

After discussion, the document was approved with revisions of the proposed addition of (2) paragraphs defining the Instructor of Record, and the Assignment of Instructor of Record. The document will be forwarded to Deans Council for further consideration.

13.16 Establishment of Academic Centers and Institutes at Mississippi State University

After committee discussion, the document was tabled for further review of the IHL policy regarding academic centers and institutes. A subcommittee of members Walter Diehl, Linda Morse, and Elton Moore will meet for establishing policy recommendations to the council at a later date.

5. New Business.

Peter Ryan stated that the Provost has called Commissioner Hank Bounds about readdressing the statement from IHL regarding revisions of employment contracts.

The meeting was adjourned at 2:45 p.m.