

Associate Deans Council
January 25, 2012
Meeting Minutes

Present: Peter Ryan(Chair), Wes Ammon, Phil Bonfanti, Royce Bowden, Tim Chamblee, Karen Coats, Diane Daniels, Walter Diehl, Greg Dunaway, Randy Follett, Becky Gardner, Julia Hodges, Mitzzy Johnson, Rick Kaminski, Dinetta Karriem, David Lewis, Scott Maynard, Lynda Moore, Allison Pearson, Gail Peyton, Mike Rackley, Kevin Rogers, Bobby Stokes, Walter Taylor, Justin Watts.

Guest: Anna Dill, Nancy Fultz, David Wise

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Butch Stokes made the motion and Randy Follett seconded to approve the minutes of December 14, 2011. The motion was approved unanimously.

2. Announcements.

- The 2012 Diversity conference, “Enhancing Diversity in Higher Education: Undergraduate Retention, and Recruitment of Graduate Students, Faculty and Staff,” will be held on March 1 -2, 2012 in the Colvard Student Union. The keynote speaker will be Dr. Freeman Hrabowski, III of the University of Maryland, Baltimore County. For more information contact Adrienne Morris at Human Resources Management.
- Lynda Moore, Assistant Director of Athletic Academics announced news of the Templeton Athletic Academic Center Writing Center that is operated by the English Department. The center will be open to all MSU students, including graduate students, and will be open Monday – Thursdays from 10:00 a.m. – 2:00 p.m. The center will make appointments or welcome walk-ins for 30 minute sessions.
- Mike Rackley reported on the survey for Academic Administrative Feedback for Deans and Department Heads. The surveys will have some changes from last year’s survey and will be sent out for review for any further revisions before being distributed to benefit employees only.
- Tim Chamblee encouraged survey participation with the National Survey of Student Engagement (NSSE) that will be sent out to freshman and senior students on Feb. 8, 2012. Last year had a low participation rate of only 21- 22 % of students.
- Scott Maynard announced the Career Fair on Tuesday, Jan. 31 for Business and Non-Technical and on Wednesday, Feb. 1 for Engineering and Technical with currently 110 companies participating. Three students have been named for the Presidential Management Program, a two year Federal training program for graduate students.
- Karen Coats announced there has been feedback from Fulbright Scholars on three applicants. One student, Haleston Hales, has been selected to move forward to the next step.
- Peter Ryan reported on the upcoming Smithsonian Folklife festival. The Provost office and three colleges involved need assistance with recognizing internship students and alumni in the Washington, D.C. area for participating in the festival with their education experiences through a land-grant institution. Contact information will need to be sent to the Provost office by the end of the month, if possible.

3. Chairs Reports – None

4. Updates on AOCE .

Interim Co-Directors, Julia Hodges and Allison Pearson reported on the Division of Academic Outreach and Continuing Education with several updates on repositioning in the unit.

- Services such as continuing education non-credit courses, independent study courses, and distance education support will continue.
- The financial model changes are in debates for modifications.
- The division will continue with marketing support and student recruiting.
- There are current meetings with all academic units for creating a more efficient role of academics to colleges.

5. Learning Center Support Programs.

Director, Anna Dill and graduate assistant, David Wise presented a report on the LSSP data for the end of fall 2011.

- The data revealed a 76% success rate of participants in the program from a total of 12 semesters ranging from fall 2005 – fall 2011.
- Successful students are defined as those who satisfied all requirements of the LSSP and as a result were taken off of academic suspension.
- The comparison of students retained one year after suspension date was 66% of participant retention versus the 24% of nonparticipant retention.
- Retention is defined as having completed the semester following the suspension period. (Students that graduated before one year retention date are considered not retained.)
- The comparison of student four year graduation rates was a 38% participant graduation versus a 12% nonparticipant graduation rate.
- Students have reported that the LSK courses have enabled them to develop learning strategies to enable success in other courses.

6. Emergency Egress Procedure.

David Lewis, chair, and subcommittee members Terry Coggins, Thomas Bourgeois, Tabor Mullen, Theo Haupt and Robert Green drafted a proposal for policy and procedures in the event of emergencies on campus. Others who had input are Jim Jones, Mike Rackley, and Jeremiah Dumas.

- The group addressed every building and classroom, types of alarms, points of emergency exits, and the issue of people not responding to alarms or mandatory drill exercises.
- There was discussion of how the policy should be presented such as on the website or course syllabus to make all aware of the importance of participating in drills and be aware of procedures during any emergency. Another option was mentioned for a possible amendment to the current university emergency policy.
- Feedback and suggestions are welcome and should be sent to chair, David Lewis.

7. Academic Policies Interpretation.

Peter Ryan presented AOPs for Academic Add/Drop, Academic Forgiveness, and University Withdrawal to the council for discussion of the interpretations of these policies.

- There was council discussion for accommodating students but a need for more attention to detail when evaluating students with these issues.
- Butch Stokes presented a handout of the recently revised error message that students will receive within the Registration System when attempting to register in a course after having passed the course with the required grade. A student will also be given the option of using an instance of Academic Forgiveness for the course.
- The council will further discuss the policies in the future with more ideas and suggestions for any amendments to these policies.

The meeting was adjourned at 3:06 p.m.