**Tenure Clock Extension for COVID-19 Related Disruption in Faculty Teaching, Research and Service**

*Per Board Policy 403.0101, beginning with tenure-track appointments to any professorial rank, faculty must be reviewed for tenure during the sixth academic year of the probationary period.  Due to the extraordinary disruption in faculty research progression, instruction, and service opportunities caused by the COVID-19 pandemic, IHL universities are authorized to extend the probationary period for tenure-track faculty for up to twelve months. Mississippi State University administration has made the decision to grant this extention to the tenure clock for all untenured faculty. Faculty members who want to accept this extension, must complete and return this form by the deadline below.*

This form documents the faculty member’s intent to ACCEPT the extension of a tenure-track faculty member’s probationary period by one year (twelve months) that is granted due to the disruption caused by COVID-19. This extension is for all tenure-track faculty whose probationary period includes the 2019-20 academic year. This form must be filed prior to the faculty member’s original deadline for tenure applications with the department head.

The COVID-19 tenure extension does NOT count against other tenure extensions allowed for personal and family-related matters under Mississippi State University policies.

The undersigned understands and ACCEPTS the one-year tenure probationary period extension due to disruption caused by COVID-19. The undersigned acknowledges that any tenure decision shall be made using procedures and guidelines normally applied for tenure review. Declining to accept this extension is not to be perceived as “coming up early.”

No person shall be discriminated against in any promotion and tenure proceedings for declining or accepting the granted extension.

Faculty Member Name (Print/Type) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­­­­­­­­­­­­­Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Head/Director ­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Dean ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provost­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_