

Associate Deans Council
April 10, 2024
Meeting Minutes

Present: Peter Ryan, Steve Bullard, Kayla Carr, Tracey Craven, Jim Dunne, Anastasia Elder, Robert Green, Dana Franz, Lucy Mellen, Melanie Loehwing, Brien Henry, Bethany Mills, Lynda Moore White, Tabor Mullen, David Nolen, Rebecca Robichaux-Davis, Kevin Rogers, Michael Seymour, Darrell Sparks, Lisa Stricklin, Lauren Wright, Payton Burns, Chris Boone, Logan Link, Amy Adkerson, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 PM

1. Consideration of the minutes

Upon a motion by Dr. Kevin Rogers and a second by Dr. Robert Green, the minutes from March 27, 2024, were approved.

2. Announcements

- Dr. Peter Ryan welcomed Ms. Amy Adkerson back to MSU as the Associate Registrar.
- The discussion regarding the “Policies Related to Hiring Lecturers will be held later. Dr. Ryan wants to ensure that those with expertise in this area are present for the discussion.
- Dr. Ryan mentioned that he attended the College of Forest Resources Research Day on April 9th, and was incredibly impressed by the depth and breadth of ongoing research activities that the faculty and graduate students in the college are currently engaged in.
- Dr. Anastasia Elder reminded everyone of the Undergraduate Research Symposium on April 11-12 in the Colvard Student Union.
- Improving Opportunities & Quality of Life for People with Disabilities Through Collaboration, Research & Outreach Symposium will take place on April 16th from 12:30 – 4:30 in the Colvard Student Union Foster Ballrooms.

3. 2022-2023 First Destination Survey – Ms. Bethany Mills & Mr. Payton Burns, Career Center

- Ms. Bethany Mills introduced Mr. Payton Burns, Manager of Data and Technology in the Career Center. Ms. Mills also stated that all the information from the 2022-2023 First Destination Survey can be found at <https://www.career.msstate.edu/resources/first-destination-survey>.
- The First Destination Survey is administered to all MSU graduates upon graduation, and data is collected for a period of six months to determine the employment/continuing education status of recent graduates.
- The knowledge rate (percentage of graduates for which reliable outcome data has been collected) for all MSU graduates is 77%, and of the 77% of graduates for which data is available, 93% reported a successful career outcome within 6 months of graduation.
- Several council members asked specific questions about how the data can be reported. Mr. Burns said if someone needs specific data extracted from the report, to send him an email and he can pull specific information for them.

4. LinkedIn Learning – Dr. Chris Boone, College of Business

- Dr. Boone stated that his purpose with this presentation is to promote faculty/student usage of LinkedIn Learning. All students and staff have access to LinkedIn Learning through the MyState portal.
- MSU will have a university wide “soft launch” coming soon.
- LinkedIn Learning has an infinite amount of information that can be used in many ways. Skills learned and course certificates of completion are automatically added to student’s professional portfolio.

- Courses are powered by data from the world's largest professional networks, allowing us to build and recommend courses that help your students keep up with the rapid everchanging demand for hard and soft skills.
- Available 24/7 with closed captioning, custom speed controls, transcript searching.

5. AOP 12.22 Update from the Subcommittee – Dr. Melanie Loehwing, College of Arts and Sciences

- The purpose of this subcommittee was to address concerns with undergraduate course loads during mini terms.
- Originally the policy stated the course load limit for undergraduates was nineteen hours and anything over that needed permission at various levels. Once the committee began looking at faculty workloads, and how that load doubles in the eight weeks as compared to a three-semester class over the full semester. The committee felt that this same logic should be used for students also. The committee felt the need for a significant redefinition of this policy was in order.
- The first change is that each item is broken down into categories rather than being in a narrative paragraph form. This will make it clearer to the reader of the policy the expectations of involving each item.
- Students in good standing can still take up to nineteen hours without special permission. Anything over 20 hours, would need three levels of approval. One of the questions the committee has for the council, is should every overload request routinely go through all these different approval channels?
- Another proposal from the committee is that if students are taking a combination of full semester and mini term classes, then they should be limited to a total of sixteen credit hours, rather than nineteen credit hours. And, within any given mini term, students should not be enrolling in more than 7 hours of mini term classes.
- After a healthy discussion, Dr. Loehwing stated she will make the proposed changes that were discussed and send the new document to Ms. Gilliland for routing to the council members for review.

6. New Business

- Dr. Brien Henry reminded the council that the International Fiesta Day will be held on the Drill Field, Saturday, April 13th.

Meeting adjourned 3:01 PM