

**Associate Deans Council**  
**January 8, 2025**  
**Meeting Minutes**

**Present:** Peter Ryan, Tracey Baham, Trey Breckenridge, Steve Bullard, Tracey Craven, Jim Dunne, Anastasia Elder, Dana Franz, Kim Hall, Dominic Lippillo, Melanie Loehwing, Lucy Mellen, Bethany Mills, Lynda Moore White, David Nolen, Kevin Rogers, Sean Owen, Adrian Sescu, Emily Shaw, Darrell Sparks, Paul Spurlin, Shelby Tschume, Lisa Stricklin, Lauren Wright, Logan Link, Sawyer Bowering, Tina Gilliland

Dr. Peter Ryan and Dr. Kevin Rogers called the meeting to order at 1:30pm.  
Dr. Rogers co-chaired the meeting.

**1. Consideration of the minutes**

A motion was made by Dr. Melanie Loehwing and seconded by Mr. David Nolen to accept the minutes from December 11, 2024, as presented.  
The minutes were approved with no edits.

**2. Academic Performance & Progress Toward Professional Degree – Ms. Sawyer Bowering**

- Ms. Sawyer Bowering started a conversation about processes or ways to redirect students that are struggling in their chosen degree program. She stated that Kinesiology has a GPA probationary status that redirects them to a different concentration.
- Dr. Dana Franz mentioned the idea of having degree programs rearrange the format of their courses with a focus on foundational courses.
- Dr. Peter Ryan suggested forming a taskforce/subcommittee to continue this discussion and submit their recommendation to the council and the council agreed. Members of this taskforce are as follows: Dr. Dana Franz (chair), Dr. Melanie Loehwing, Ms. Sawyer Bowering, Ms. Bethany Mills, Dr. Adrian Sescu, Ms. Laura Drake (will be invited to participate), Dr. Dominic Lippillo, and Dr. Peter Ryan.

**3. Substitutions for Math in Your World – Dr. Kim Hall**

- Dr. Kim Hall asked if College Algebra can be substituted for Math in Your World, especially for dual enrollment students. Dr. Dana Franz stated that College Algebra cannot serve as a substitute. Dr. Franz also stated that Math in Your World should be reserved for students who do not have math aptitude and need extra math literacy. Dr. Franz also stated that College Algebra is a repeat of what students learned in high school and dual enrollment students should be encouraged to take Statistics.
- After a brief discussion, Dr. Steve Bullard made a motion, and a second was made by Ms. Bethany Mills, for a grandfather period (perhaps Fall 2027) for students to be able to use College Algebra for majors that only require one math. Dr. Ryan will discuss with Dr. Tracey Baham regarding a suitable date. The council agreed and the motion passed. This recommendation will be presented to Deans Council for their review.

**4. Changing Majors to University Studies – Dr. Peter Ryan**

- Dr. Ryan reminded everyone that University Studies (degree completion program) is not a major that students can typically transfer into from a college major. It is part of the Complete to Compete (C2C) Program. The IHL criteria for entering the C2C Program is the completion of ninety credit hours and for the student to have been absent from their studies for twenty-four months.

## **5. Announcements:**

- Ms. Emily Shaw stated that Course Inventory Management (CIM System) is finally ready to launch their upgrade which includes 'programs' and not just 'courses.' Mr. Clifton Taylor will be sending out an email with more information.
- Dr. Peter Ryan reminded council members that Academic Advising Awards nomination period is open. Please nominate those deserving advisors in your department/unit for these awards.
- Dr. Ryan asked that departments that are planning new degree programs for Fall 2025, to submit them to UCCC no later than February (or sooner) to be on the April, May, or June IHL Agenda. Council members please share this request with your department heads.

Meeting adjourned 2:26 pm